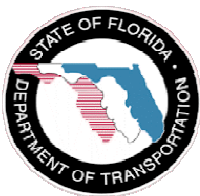


# Critical Incident Reviews

## Technical Memorandum

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Florida Department of Transportation, District 1

Prepared by:



**PB Farradyne**  
**A Parsons Brinckerhoff Company**

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## 1. Purpose

This Technical Memorandum documents the establishment of the Critical Incident Review (CIR) process for the Collier-Lee and Charlotte-Sarasota-Manatee Traffic Incident Management (TIM) Teams, and is prepared under Subtask 4 of Task Order Authorization 5 of the Florida Department of Transportation District 1 Contract Number C-8679, Districtwide ITS Planning.

This Memorandum includes:

- The initial criteria established by the TIM Teams for calling a CIR,
- A description of the CIR meeting process,
- Potential meeting places for each county,
- Special personnel authorizations, and
- Information on agency contacts.

## 2. Background

Incident responders need a means to convene to discuss an incident and how it was handled. A critical incident review (CIR) provides a forum to identify both the good practices and those that could be improved.

The CIR is held under a no-fault atmosphere. It is not a finger-pointing session. It is a means of addressing issues of concerns to responders, and seeking a better way of approaching a particular incident-mitigating method the next time a similar situation occurs.

Critical incident reviews, which are also known as post-incident analyses, after-action reviews, and post-incident debriefings, provide significant benefits. CIRs present:

- An opportunity for responders to get together to discuss an incident in a no-fault atmosphere.
- A means of improving safety and clearance times at incident scenes.
- An effective tool to identify areas of improvement and confirm the value of good practices through a meeting of responders shortly after a major incident occurs.
- A means to help in developing and maintaining lines of communication and relationships among agencies.
- Coordinated enhancements to the activities of the TIM teams through use of the lessons learned and articulated in the course of CIRs.<sup>1</sup>

The use of CIRs is supported and encouraged by the Collier-Lee and Charlotte-Sarasota-Manatee TIM Teams. Input from members of the teams has served as the foundation for establishing this critical incident review initiative in the region.

## 3. Criteria

Various criteria to initiate a CIR have been considered by both the Collier-Lee and the Charlotte-Sarasota-Manatee TIM Teams. General agreement has been reached that a CIR should be initiated:

- When the travel lanes of I-75 are fully closed in any single direction for 3 hours or more, or
- When the incident results in a fatality or serious injury to an incident responder, or

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<sup>1</sup> Traffic Incident Management Handbook, Federal Highway Administration, November 2000

- When any responding agency has an issue or concern that merits a CIR.

The TIM Teams will continually monitor the CIR process and may change the criteria in the future based on ongoing experience. TIM member suggestions for other criteria include:

- Incidents with single or multiple fatalities
- Incidents involving 5 or more vehicles
- Incidents with a large dollar loss
- Incidents with multi-agency response

When modifying the criteria, a balance needs to be maintained so that CIRs are productive, yet not redundant. Too many CIRs dilute the value of the exercise and negatively impact routine work schedules, likely resulting in declining participation.

## 4. Initiating a Critical Incident Review

Any response agency who is part of the incident management process can call for a CIR for a qualifying incident. The agency representative may make initial participant notifications and obtain the venue, or may enlist the aid of the TIM Team consultants.

As part of Task Order 11 under this contract, the TIM Team consultants can provide on-call facilitation of CIRs.

Should a specific issue arise between two agencies at a particular incident, it may not be necessary to convene a full CIR. In this case, on-scene representatives of the two agencies and a facilitator may hold a review to resolve the issue.

## 5. Format

To insure that results from the debriefing are critical yet constructive, it is important that the facilitator of the CIR maintain a frank, non-confrontational tone for the meeting, and that the meeting be concluded on a positive note.

Typical steps in the CIR process include:

- Recreate the incident chronology (sequence of events). When helpful, use visual aids such as video or maps, to determine the sequence of events during the response and clearance of the incident. (News video or newspaper articles may also provide supplemental incident information and give an indication of public perception of the incident and how well it was handled.)
- Each agency offers input on the safety, response and clearance aspects that worked well and poorly.
- Determine if or how these aspects of the incident could or should be managed differently next time.
- Identify areas that need improvement and provide recommended solutions.
- Discuss suggestions, and establish consensus as to corrective action.
- Reinforce the positive elements of the management of the incident.
- Document the results of the CIR (e.g., participants, observations, and action items). While there will be no formal report or findings, minutes should be distributed to all attendees.
- Follow-up on the results of the CIR with TIM Team members to continually improve the incident management process. Action items and lessons learned will be used at the regular TIM Team meetings to improve traffic incident management performance.

An outline has been developed for participants and facilitators to use for guidance during the CIR (Appendix A).

## 6. Timing

Critical Incident Reviews should be held as soon as possible following the response. The Washington State Incident Response Guidelines provide the following guidance: "Conducting the debriefing immediately after the incident ensures that all of the affected agencies are present at the debriefing, and efforts to schedule a future meeting will not be necessary. If a debriefing meeting cannot be scheduled immediately following the incident, then the meeting should be scheduled no later than seven days after the incident."<sup>2</sup>

If possible, the CIR should be held the same shift day the incident occurred, as scheduling is a particular concern to agencies such as fire rescue that work extended shifts with long off-periods. If the CIR cannot be scheduled the same shift day, it may be difficult to get fire rescue or other responders to participate at a later date.

## 7. Attendees

CIR participants should be responders who were on the scene or otherwise directly involved with the incident. The on-scene responders have first-hand knowledge of the real issues to be reviewed. They can address the concerns of other responders in a more informed and responsive manner since they were on the scene and likely saw the same actions. Personnel who were not involved in the incident cannot relate to what was experienced during the pressures of the emergency. Supervisors or other representative personnel who were not at the scene or directly involved in the incident should not participate in the CIR.

In addition to on-scene responders, attendees should include dispatchers involved in the incident and informed agency representatives whose jurisdictions were affected by traffic on diversion routes.

## 8. Authorization

On-scene personnel may need authorization from an agency supervisor to participate in a CIR. For example in the fire service, this would typically be the Fire Chief, Assistant Chief, or Deputy Chief. However, since CIRs are only called for incidents of some significance, higher level agency personnel will likely be at the scene and special authorization would not be needed.

TIM team members were polled to determine if any special authorizations would be needed. Special authorizations needed are listed, by county, in Appendix B.

## 9. Venues

Locations for holding CIRs should be selected based on proximity to the incident and be convenient to the incident responders. Ideally, the venue should be a neutral location that does not have the potential to influence the outcome of the CIR. A list of venues located in the I-75 corridor has been developed, with at least one location identified in

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<sup>2</sup> Althausser, Jerry, State of Washington Incident Response Team Northwest Region Guidelines Revised (1998)

each county. The venue locations, provided in Appendix C, are listed in geographical order by I-75 interchange, from south to north.

## **10. Contact Information**

The TIM Team Stakeholder lists are regularly updated and provide the most comprehensive listing of responder contact information available. The most up-to-date lists should always be consulted. The TIM Team Stakeholder lists dated June 2005 are provided in Appendix D for reference purposes.

## **11. Summary**

Critical incident reviews provide a proven, no-fault means for multiple agencies to discuss a major incident and to identify successful procedures and potential solutions for problems experienced. Lessons learned from critical incident reviews are used to improve safety and reduce the clearance times of subsequent incidents.

## 12. Appendix A – Format Guidelines

Collier-Lee TIM Team

Charlotte-Sarasota-Manatee TIM Team

### Critical Incident Review

### Format

We are here to discuss the incident and how it was handled under a no-fault atmosphere.

This is a means to address issues concerning responders and involved agencies.

The objective is to identify both good practices and those that could be improved.

- Participant introductions
- General details: date, time, location and weather
- Sequence of events during the response and clearance of the incident
- Each agency offers input on the safety, response and clearance aspects that worked well and poorly
- Determine if or how any aspects of the incident could or should be managed differently next time
- Identify areas that need improvement and provide recommended solutions
- Discuss suggestions, and establish consensus as to corrective action
- Reinforce the positive elements of the management of the incident

Minutes will be e-mailed to every participant (e.g., who attended, observations, and action items), but not a formal report or findings

**Thank you for your participation and contribution**

February 2005



### 13. Appendix B – Special Authorization

County	Agency	Authorization	Phone
Collier County	None	None	n/a
Lee County	Jorgensen C S	Susan Kelley	239 567 2043
	Lee County DOT	Director	239 479 8580
Charlotte County	Jorgensen C S	Susan Kelley	239 567 2043
Sarasota County	Sarasota County Fire/EMS	Assistant Chief Kehoe or Assistant Chief Dezzi	941 861 5474 941 861 5479
	Jorgensen C S	Susan Kelley	239 567 2043
Manatee County	Jorgensen C S	Susan Kelley	239 567 2043

## 14. Appendix C – Critical Incident Review Venues

County	I-75 Exit	Location	Phone	Contact	Comments
Collier	101-111	Golden Gate Fire Control and Rescue District 100 13th St. SW, Golden Gate Estates, Naples	(239) 348-7540	Tina Heasley	
Collier	111	North Naples Fire Control and Rescue District 1885 Veterans Park Dr., Naples	(239) 597-3222	Angela Coffey	Fee of \$50 for ½ room
Lee	123-128	San Carlos Park Fire District 19591 Ben Hill Griffin Pkwy, Ft. Myers	(239) 267-7525		
Lee	131	Lee County Sheriff's Office – Training Division: 14750 Six Mile Cypress Pkwy, 33912	(239) 477-1393	Shelley	
Lee	136	Florida Highway Patrol 4700-3 Terminal Dr., Page Field, Ft. Myers	(239) 278-7391	Lt. Bill Rippy	
Lee	138	Lee County Administration Building 2115 Second St., Ft. Myers	(239) 335-2221		First floor conference room
Lee	138	Lee County Emergency Operations 2665 Ortiz Ave., Ft. Myers	(239) 477-3600		Fax: (239) 477-3636
Lee	138-143	FDOT Fort Myers Operations Center 2981 N.E. Pine Island Rd., Cape Coral	(239) 656-7800	Joe Montoya	
Lee	141	University of Florida Lee County Extension 3406 Palm Beach Blvd., Ft. Myers	(239) 461-7500	Ruth or Vera	
Lee	143	Lee County MPO 4980 Bayline Dr., North Ft. Myers	(239) 656-7720 Extension 232	Nicole Gwinnett	

County	I-75 Exit	Location	Phone	Contact	Comments
Charlotte	161-164	Charlotte County Airport Authority Charlotte County Airport, Punta Gorda	(941) 639-4676	Bekie Murrill (MPO)	Commission Meeting Room
Charlotte	167	Charlotte County Extension Services 25550 Harborview Rd, Port Charlotte	(941) 764-4507	Linda Isham	When calling, identify that County people are involved; facility not rented out to non-county related events/persons.
Charlotte	170	Harold Avenue Recreation Center 23400 Harold Ave. Port Charlotte	(941) 627-1074	Donald	Two meeting rooms in facility. Cost \$25 per hour.
Sarasota	210	Sarasota County Public Works 1001 Sarasota Center Blvd., Sarasota	(941) 861-0961	Efrain Duque, PE	
Sarasota	210	Sarasota County Administration Building 1660 Ringling Blvd., Sarasota	(941) 861-5829	Phyllis Isaacs	M-F 8-5. Same building as Sarasota EOC. Two locations within building: (1) Commission Chambers Meeting Room on 1 <sup>st</sup> Floor. (2) Training Room has a classroom set-up with tables and chairs.
Sarasota	210	Sarasota Emergency Operations Center 1660 Ringling Blvd., Sarasota	(941) 861-5930	Ann Miller	6 <sup>th</sup> Floor, Sarasota County Administration Building
Sarasota	210	SWFWMD Sarasota Service Office 6750 Fruitville Rd., Sarasota	(941) 377-3722	Linda Hogan	Email: linda.hogan@swfwmd.state.fl.us
Sarasota	210	Fruitville Public Library 100 Coburn Rd., Sarasota	(941) 861-2505	Alexi	
Sarasota	210	Terrace Building Conference Room 1004 Terrace Building, 10 <sup>th</sup> Floor. 101 South Washington Blvd. Sarasota	(941) 861-5829	Phyllis Isaacs	Corner of US 301- Washington Blvd. and Ringling Blvd. Parking not readily accessible, parking garage at corner of Ringling Blvd. and School St. 3 blocks away.
Sarasota	213	FDOT Sarasota Operations Center 1840 61st St., Sarasota	(941) 359-7315	Lance Grace	
Manatee	217	Manatee County Department of Transportation 1022 26 <sup>th</sup> Ave. East, Bradenton	(941)708-7431	Patrick Medina	

# 15. Appendix D – TIM Teams Stakeholder Lists

## Collier Lee Traffic Incident Management Team Stakeholder List

Last Revision Date: June 2, 2005

Last Name	First Name	Title	Agency	Address	City	State	ZIP	Phone	Ext.	Fax	E-Mail
Jensen	Paul	Field Manager	AAA					(800) 694-1308			pjensen@aaasouth.com
	Rich or Tom		AFA Texaco			FL		(239) 463-2866		(239) 463-2118	
DiMarzo	Vincent		Alligator Towing					(239) 825-3639			vin320@aol.com
Fox	Glen		Alligator Towing	4871 Martin Luther King Blvd.	Ft. Myers	FL	33505	(239) 337-5800		(239) 337-3563	kfalligatortow@aol.com
Fox	Kevin		Alligator Towing			FL		(239) 337-5800		(239) 337-3563	kfalligatortow@aol.com
Fox	Marianne		Alligator Towing			FL		(239) 337-5800		(239) 337-3563	mfalligatortow@aol.com
Baker	Thomas	Owner	Baker's Towing and Recovery	5643 Taylor Road	Naples	FL	34109	(239) 591-3413		(239) 591-4914	lowtom@aol.com
Jorgensen	Chad	Chief	Bayshore Fire Control & Rescue			FL		(239) 543-3443		(239) 543-7075	B1BayshoreFire@aol.com
Masters	John	Fire Fighter / EMT	Bayshore Fire Control & Rescue			FL		(239) 543-3443			mastersj@bayshorefire.org
Ramsey	Richard A.	Captain	Bayshore Fire Control & Rescue	17350 Nalle Road	North Fort Myers	FL	33917	(239) 707-9931		(239) 543-7075	pyrorockyn@aol.com
Snyder	Jason	Fire Fighter / EMT	Bayshore Fire Control & Rescue	17350 Nalle Road	North Fort Myers	FL	33917	(239) 543-3443		(239) 543-7075	jsnyder576@hotmail.com
Underwood	Doug	Firefighter/EMT	Bayshore Fire Control & Rescue	17350 Nalle Road	North Fort Myers	FL	33917	(239) 707-2634		(239) 543-7075	W_D_Underwood@yahoo.com
Ginson	Mike	Deputy Chief	Big Corkscrew Island Fire Department	13240 Immokalee Rd.	Naples	FL	34120	(239) 455-1204		(239) 455-6497	mginson@bcifir.com
Greenberg	Rita	Chief	Big Corkscrew Island Fire Department	13240 Immokalee Rd.	Naples	FL	34120	(239) 455-1204		(239) 455-6497	rgreenberg@bcifir.com
Craft	Ken	Deputy Chief	Bonita Springs Fire Control & Rescue District	27490 Old 41 Rd.	Bonita Springs	FL	34135	(239) 949-6200			b3@bonitafire.org
Gourley	Dan	Chief	Bonita Springs Fire Control & Rescue District	27490 Old 41 Rd.	Bonita Springs	FL	34135	(239) 949-6200		(239) 949-6208	b1@bonitafire.org
Lewis	Alan	Deputy Chief	Bonita Springs Fire Control & Rescue District	27490 Old 41 Rd.	Bonita Springs	FL	34135	(239) 949-6200		(239) 949-6208	lewis@bonitafire.org
Phillips	Paul M.	Training / Lt.	Bonita Springs Fire Control & Rescue District					(239) 949-6200			lphl@bonitafire.org
Shelly	Roger	Assistant Chief	Bonita Springs Fire Control & Rescue District	27490 Old 41 Rd.	Bonita Springs	FL	34135	(239) 949-6200			b2@bonitafire.org
Arend	Jay	Mayor	Bonita Springs, City of	9220 Bonita Beach Boulevard	Bonita Springs	FL	34135	(239) 390-1000		(239) 390-1004	jay.arend@cityofbonitasprings.org
Walk	Daryl		Bonita Springs, City of	9220 Bonita Beach Boulevard	Bonita Springs	FL	34135				daryl.walk@cityofbonitasprings.org
Kish	Ed		Bradenton, City of								ed.kish@cityofbradenton.com
Everly	Todd	Captain	Cape Coral			FL		(239) 574-0436			teverly@capecoral.net
Alexander	Dan	Chief	Cape Coral Police Department	Post Office Box 150027	Cape Coral	FL	33915-0027	(239) 574-0699		(239) 574-0641	dalexand@capecoral.net
Brownson	Todd		Cape Coral Police Department					(239) 229-3825			tbrownso@capecoral.net
Johnson	Charles		Cape Coral Police Department					(239) 574-3223			
Scott	William		Cape Coral Police Department	P.O. Box 150027	Cape Coral	FL	33915-0027			(239) 574-0648	
Wood	Gerald		Cape Coral Police Department					(239) 574-3223			
Hanbali	Rashad		Cape Coral, City of					(239) 242-3216			rhanbali@capecoral.net
Kempe	Arnold	Mayor	Cape Coral, City of			FL		(239) 574-0436		(239) 574-0429	
Neff	Steve	Chief Engineer	Cape Coral, City of, Public Works	Post Office Box 150027	Cape Coral	FL	33915	(239) 574-0701		(239) 574-0732	sneff@capecoral.net
Strohecker	Mike		Cape Coral, City of, Public Works	Post Office Box 150027	Cape Coral	FL	33915	(239) 574-0701		(239) 574-0732	mstrohec@capecoral.net
Ward	Don	Fire Marshall	City of Ft. Myers	1825 Hendry Street Unit 102	Ft. Myers	FL	33901	(239)332-6703		(239) 461-2657	dward@cityftmyers.com
Kirby	BJ	V.P.	Coastland Auto Road Rangers, Inc.	3771 15th Ave. SW	Naples	FL	34117	(239) 643-4357		(239) 348-2333	bjkirby@I75roadrangers.com
MacFarlane	Stewart	President	Coastland Auto Road Rangers, Inc.			FL		(239) 261-2565			
Sarbaugh	Jaime	PIO/Coordinator	Collier County Bureau of Emergency Services	3301 Tamiami Trail E	Naples	FL	34112	(239) 774-8000		(239) 775-5008	jaimesarbaugh@colliergov.net
Tipton	Robert	Traffic Operations Director	Collier County DOT, Traffic Operations	2705 South Horseshoe Drive	Naples	FL		(239) 774-8260		(239) 213-5868	bobtipton@colliergov.net
Bowman	Dan	Captain	Collier County Emergency Medical Services			FL		(239) 774-8459		(239) 775-4454	danbowman@colliergov.net
Page	Jeff	Chief	Collier County Emergency Medical Services			FL		(239) 774-8459		(239) 775-4454	jeffpage@colliergov.net
Williams	Les	Captain	Collier County Emergency Medical Services	4741 Golden Gate Parkway	Naples	FL	34116	(239) 354-2391		(239) 354-2381	edwardwilliams@colliergov.net
Barmby	Chuck	Principal Planner	Collier County MPO					(239) 213-2959			charlesbarmby@colliergov.net
Coletta	James	Commissioner	Collier County MPO			FL		(239) 774-8192		(239) 213-5815	
Coyle	Fred	Commissioner	Collier County MPO			FL		(239) 774-8192		(239) 213-5815	
Fiala	Donna	Commissioner	Collier County MPO			FL		(239) 774-8192		(239) 213-5815	

Last Name	First Name	Title	Agency	Address	City	State	ZIP	Phone	Ext.	Fax	E-Mail
Halas	Frank	Commissioner	Collier County MPO			FL		(239) 774-8192		(239) 213-5815	
Henning	Thomas	Commissioner	Collier County MPO			FL		(239) 774-8192		(239) 213-5815	
Stone	Mike		Collier County of Transportation, Naples Maintenance	4800 Davis Boulevard	Naples	FL		(239) 774-8924		(239) 774-6406	michaelstone@colliergov.net
Summers	Dan	Director	Collier County Office of Emergency Management			FL		(239) 774-8444		(239) 775-5008	danielsummers@colliergov.net
Daly	John	Radio Communication Manager	Collier County Office of Information Technology			FL		(239) 774-8794		(239) 530-5306	
Vliet	John	Road and Bridge Superintendent	Collier County Road and Bridge (FDOT Maintenance for Collier Co.)	4800 Davis Boulevard	Naples	FL	34104	(239) 417-6320		(239) 774-6406	johnvliet@colliergov.net
Vaniscak	Andrew	Operations Analyst	Collier County Roads	4800 Davis Boulevard	Naples	FL	34104	(239) 417-6320		(239) 774-6406	andrewvaniscak@colliergov.net
Betts	Sandy		Collier County Sheriffs Office					(239) 793-9175		(239) 774-6328	Commsupv@colliersheriff.org
Hebebrand	Karen	Corporal / T.H.I.	Collier County Sheriffs Office					(239) 793-9126			khebebrand@aol.com
Spell	Stephanie	Communications Technical Bureau Manager	Collier County Sheriffs Office	3301 E. Tamiami Trail	Naples	FL	34112	(239) 793-9396		(239) 530-9644	commsupv@colliersheriff.org
Cornelius	Tim		Collier County Sheriff's Office					(239) 793-9126		(239) 793-9189	
Cunningham	Chanyne	Sergeant-Patrol	Collier County Sheriff's Office	3301 E. Tamiami Trail	Naples	FL	34112	(239) 793-9298		(239) 597-5430	mfriday@enfld.org
Humann	Thomas		Collier County Sheriff's Office					(239) 793-9126		(239) 793-9139	traffict@colliersheriff.org
Beatty	Al	Captain	Collier County Sheriff's Office, 911 Center			FL		(239) 793-9442		(239) 530-9644	Commsupv@colliersheriff.org
Minch	Harold	Lieutenant	Collier County Sheriff's Office, Traffic Bureau	3301 E. Tamiami Trail	Naples	FL	34112	(239) 793-9126		(239) 793-9189	traffict@colliercountysheriff.org
Flagg	Diane	Director, Alternative Transportation	Collier County Transportation	2885 South Horseshoe Drive	Naples	FL	34104	(239) 774-8192		(239) 213-5899	dianeflagg@colliergov.net
Goldwasser	Carol		Department of Transportation, Cape Coral Toll Facilities	10100 College Parkway	Fort Myers	FL	33919				goldwacq.leegov.com
Radford	Rod		Department of Transportation, Cape Coral Toll Facilities	10100 College Parkway	Fort Myers	FL	33919				rradford@leegov.com
Dixon	Robert	Owner	Dixon Towing	3968 20th Place S.W.	Naples	FL	34116	(239) 352-1150		(239) 352-4033	GOBOWL900@aol.com
Davis	Leo	Deputy Chief	East Naples Fire Control and Rescue District	4798 Davis Blvd.	Naples	FL	34104	(239) 774-7111		(239) 774-1782	enfndchief22@aol.com
Schank	Robert	Fire Chief	East Naples Fire Control and Rescue District			FL		(239) 774-7111		(239) 774-1782	rschank.enfld.org
Dennington	Bruce		EMS & Fire Rescue Dispatch Center			FL		(239) 477-3618		(239) 479-8036	bruced@leegov.com
Burke	Henry		Esterio Fire Rescue	21500 Three Oaks Parkway	Esterio	FL		(239) 947-3473		(239) 947-9538	burke@esterofire.org
Dwyer	Edwin	Operations Chief	Esterio Fire Rescue	19850 Breckenridge Drive, Suite A	Esterio	FL	33928	(239) 390-1650		(239) 390-3356	Dwyer@esterofire.org
Lindsey	Jeff	Executive Officer	Esterio Fire Rescue	19850 Breckenridge Drive, Suite A	Esterio	FL	33928	(239) 947-3473		(239) 947-9538	lindsey@esterofire.org
Merrifield	Dennis	Chief	Esterio Fire Rescue	19850 Breckenridge Drive, Suite A	Esterio	FL	33928	(239) 947-3473		(239) 947-9538	firechief@esterofire.org
Grossman	Gary	Traffic Operations Specialist	FDOT	2295 Victoria Ave. Suite 292	Fort Myers	FL	33901	(239) 461-4300			gary.grossman@dot.state.fl.us
Limbaugh	John	Manager SWAO	FDOT	2295 Victoria Ave. Suite 292	Fort Myers	FL	33901	(239) 466-2300			johnny.limbaugh@dot.state.fl.us
Tran	Chung		Federal Highway Administration								Chung.tran@fhwa.dot.gov
Cooper	Dwayne	Sargeant	FHP					(239) 278-7100	202		cooper.dwayne@fhp.hsmv.state.fl.us
Donovan	John	Lieutenant	FHP					(239) 938-1800			donovan.john@fhp.hsmv.state.fl.us
Akridge	Michael		Florida Department of Transportation					(850) 410-5607		(850) 410-5501	michael.akridge@dot.state.fl.us
Birosak	Chris	Sr Transportation Systems Project Manager	Florida Department of Transportation	801 N. Broadway Ave.	Bartow	FL	33831	(863) 519-2507		(863) 534-0915	chris.birosak@dot.state.fl.us
Clark	Paul	Road Ranger and Incident Mgmt Program Mgr	Florida Department of Transportation								paul.clark@dot.state.fl.us
Clarke	Sarah	Contract Management	Florida Department of Transportation	2181 NE Pine Island Road	Cape Coral	FL	33902	(239) 656-7807		(239) 656-7742	sarah.clarke@dot.state.fl.us
Ewin	Gary		Florida Department of Transportation								gary.ewin@dot.state.fl.us
Garcia	Tom	Field Operations Engineer	Florida Department of Transportation	2981 N.E. Pine Island Road	Cape Coral	FL	33909	(239) 656-7800		(239) 656-7742	thomas.garcia@dot.state.fl.us
Lovell	Chuck	District Maintenance Engineer	Florida Department of Transportation	801 N. Broadway Ave.	Bartow	FL	33831	(863) 519-2314		(239) 534-7045	chuck.lovell@dot.state.fl.us
Mills	David		Florida Department of Transportation								david.mills@dot.state.fl.us
Richards	Robert	Lieutenant	Florida Department of Transportation					(239) 938-1120		(239) 938-1134	robert.richards@dot.state.fl.us
Roberts	Mark	Transportation Systems Project Manager	Florida Department of Transportation	801 N. Broadway Ave.	Bartow	FL	33831	(863) 519-2591		(863) 534-0915	mark.roberts@dot.state.fl.us
Slayback	Larry	ICAR Coordinator	Florida Department of Transportation								larry.slayback@dot.state.fl.us
Hartstein	Wayne	Highway Maintenance Supervisor	Florida Department of Transportation	2981 N.E. Pine Island Road	Cape Coral	FL	33909	(239) 656-7823		(239) 656-7742	wayne.hartstein@dot.state.fl.us
Beveridge	Richard	Operations Manager	Florida Department of Transportation Ft Myers Operations Center	2981 N.E. Pine Island Road	Cape Coral	FL	33909	(239) 656-7800		(239) 656-7742	richard.beveridge@dot.state.fl.us
Hof	Chris	Contracts Coordinator	Florida Department of Transportation Ft Myers Operations Center	2981 N.E. Pine Island Road	Cape Coral	FL	33909	(239) 656-7885		(239) 656-7742	chris.hof@dot.state.fl.us
Montoya	Joe	Operations Center Engr - FDOT	Florida Department of Transportation Ft Myers Operations Center	2981 N.E. Pine Island Road	Cape Coral	FL	33909	(239) 656-7800		(239) 656-7742	jose.montoya@dot.state.fl.us
Barrett	Don	Traffic Analyst	Florida Department of Transportation, District 1			FL					donald.barrett@dot.state.fl.us
Baxter	Jim	Senior Technical Analysis Coordinator	Florida Department of Transportation, District 1			FL					james.baxter@dot.state.fl.us
Cashdollar, PE	Donald	Assistant Traffic Operations Engineer	Florida Department of Transportation, District 1	P.O.Box 1249	Bartow	FL	33831	(863) 519-2553		(863) 534-0915	donald.cashdollar@dot.state.fl.us
Combs	Dick	Planning and Environmental Manager	Florida Department of Transportation, District 1			FL					dick.combs@dot.state.fl.us
Czerepak	John	Growth Management Coordinator	Florida Department of Transportation, District 1			FL					john.czerepak@dot.state.fl.us
Hunt	Debbie	Director of Operations	Florida Department of Transportation, District 1			FL		(863) 519-2202			debbie.hunt@dot.state.fl.us
Meares	Frank	Community Liaison	Florida Department of Transportation, District 1			FL					frank.meares@dot.state.fl.us

Last Name	First Name	Title	Agency	Address	City	State	ZIP	Phone	Ext.	Fax	E-Mail
Miracola	Karen	Community Liaison	Florida Department of Transportation, District 1	2295 Victoria Avenue, Suite 292, POB 10	Fort Myers	FL	33901	(239) 461-4302			karen.miracola@dot.state.fl.us
Nandam, P.E.	L.K.	District Traffic Operations Engineer	Florida Department of Transportation, District 1	Post Office Box 1249	Bartow	FL	33131-1249	(863) 519-2490		(863) 534-0915	lnandam@dot.state.fl.us
Perry, P.E.	Jennifer	District Maintenance Operations Engineer	Florida Department of Transportation, District 1			FL		(863) 519-2316			jennifer.perry@dot.state.fl.us
Rippe	Mike	Director, Transportation Development	Florida Department of Transportation, District 1	801 N. Broadway Ave.	Bartow	FL	33830	(863) 519-2591		(863) 534-0915	michael.rippe@dot.state.fl.us
Walker, PE	Ben	Planning Administrator	Florida Department of Transportation, District 1			FL					ben.walker@dot.state.fl.us
Tower	Debbie	Public Information Office	Florida Department of Transportation, Southwest Area	2295 Victoria Avenue, Suite 292	Fort Myers	FL	33901	(239) 461-4311			debbie.tower@dot.state.fl.us
Baumann	John	Captain	Florida Highway Patrol	5023 SR 70	Bradenton	FL	34203	(941) 751-7650			baumann.john@fhp.hsmv.state.fl.us
Bonora	Mark	Corporal	Florida Highway Patrol	11281 S. Cleveland Ave.	Ft. Myers	FL	33907	(239) 278-7100	327	(239) 278-7349	bonora.mark@fhp.hsmv.state.fl.us
Campbell	Clarence	Sergeant	Florida Highway Patrol					(239) 347-3577			campbell.clarence@fhp.hsmv.state.fl.us
Contessa	David		Florida Highway Patrol			FL		(239) 354-2377		(239) 354-2378	contessa.david@fhp.hsmv.state.fl.us
Davis	Terry	Captain	Florida Highway Patrol	4700 Terminal Drive Suite #2	Fort Myers	FL	33907	(239) 938-1800		(239) 938-1864	Davis.Terry@fhp.hsmv.state.fl.us
Keen	Owen	Sergeant	Florida Highway Patrol					(239) 278-7100			keen.owen@fhp.hsmv.state.fl.us
McPherson	James		Florida Highway Patrol					(239) 278-7100	309	(239) 278-7349	mcperson.james@fhp.hsmv.state.fl.us
Taylor	Daniel		Florida Highway Patrol	4700-3 Treminal Drive	Fort Myers	FL	33907	(239) 278-7100	307	(239) 278-7349	taylor.daniel@fhp.hsmv.state.fl.us
Tharpe	Rebecca	Major	Florida Highway Patrol	5023 SR 70	Bradenton	FL	34203	(941) 751-7650			tharpe.rebecca@fhp.hsmv.state.fl.us
France	Paul	Lieutenant, Shift Commander	Florida Highway Patrol Ft. Myers Regional Communications Center			FL		(239) 938-1800	100	(239) 938-1863	france.paul@fhp.hsmv.state.fl.us
Johnson, Jr.	Eddie	Captain	Florida Highway Patrol, Fort Myers	4700-3 Treminal Drive	Fort Myers	FL	33907	(239) 278-7100	300	(239) 278-7108	johnson.eddie@fhp.hsmv.state.fl.us
Rippy	Bill	Lieutenant	Florida Highway Patrol, Fort Myers	4700-3 Treminal Drive	Fort Myers	FL	33907	(239) 278-7391		(239) 278-7106	Rippy.Billy@fhp.hsmv.state.fl.us
Graham	Hank		Forestry								grahamh@doacs.state.fl.us
Humphrey	Jim	Mayor	Fort Myers			FL		(239) 332-6601		(239) 332-6131	
Hughes	Dan	Mayor	Fort Myers Beach			FL		(239) 765-0202		(239) 765-0909	
Gucciardo	John	Deputy Town Manager	Fort Myers Beach, Town of	2523 Estero Boulevard	Fort Myers Beach	FL	33931	(239) 765-0919		(239) 765-0909	john@fmbeach.org
Segal-George	Marsha	Town Manager	Fort Myers Beach, Town of	2523 Estero Boulevard	Fort Myers Beach	FL	33931	(239) 765-0919	100	(239) 765-0909	marsha@fmbeach.org
Chappelle	Richard	Chief	Fort Myers Fire Rescue	2404 Martin Luther King Blvd.	Fort Myers	FL	33901	(239) 334-6222		(239) 334-1625	rchappelle@cityftmyers.com
Anderson		Major	Fort Myers Police Department		Fort Myers	FL					fmpd@cityftmyers.com
Griffith	Scott	Major	Fort Myers Police Department		Fort Myers	FL		(239) 334-4155			sgriffith@cityftmyers.com
Payne	Michael	THI	Fort Myers Police Department			FL		(239) 334-4155		(239) 334-2539	
Shevlin	Phillip	Captain	Fort Myers Police Department - Operations			FL		(239) 338-2124		(239) 461-2672	
Jordan	Randy	Asst. Chief	Fort Myers, City of								rjordan@cityftmyers.com
Usher	Eunice		Fort Myers, City of, Public Works	Post Office Drawer 2217	Fort Myers	FL	33902				eusher@cityftmyers.com
	Rick		Genes Body Shop			FL		(239) 334-2323		(239) 334-3770	
Anderson	David	A/C	Golden Gate Fire Control & Rescue					(239) 348-7540		(239) 348-7568	djanderson@ggfire.com
Peterson	Don	Fire Chief	Golden Gate Fire Control & Rescue			FL		(239) 348-7540		(239) 348-7546	dpeterson@ggfire.com
Sapp	Nolan	Deputy Chief	Golden Gate Fire Control & Rescue	4741 Golden Gate Parkway	Naples	FL	34116	(239) 348-7540		(239) 348-7546	nsapp@ggfire.com
Myers	Michael	Superintendent	ICA - I-75 Maintenance (Asset Management Contractor)	3790 15th Ave. SW	Naples	FL	34117-5357	(954) 553-4125		(239) 352-1346	mgyersICA@aol.com
Rolon	Javier	Area Operations Engineer	ICA - I-75 Maintenance (Asset Management Contractor)	5030 N.W. 109 Avenue	Sunrise	FL	33351	(954) 741-0027		(954) 741-0175	rolon@ica-onramp.com
Alveraz	Ray	Chief	Immokalee Fire Department			FL		(239) 657-2111		(239) 657-9489	immokaleefcd@earthlink.net
Rodriguez	Emilio	Chief	Isles of Capri Fire Department			FL		(239) 394-8770		(239) 394-5862	
Brearnan	Sam		Jorgensen C.S.			FL		(239) 567-2043			
Bright	Billy		Jorgensen C.S.	7906 Interstate Ct.	North Fort Myers	FL	33917	(239) 567-2043			
Kelley	Susan	Project Supt.	Jorgensen C.S.	7906 Interstate Ct.	N. Fort Myers	FL	33917	(239) 567-2043		(239) 567-2068	JCS_FTMYSERS@RoyJorgensen.com
Malhrle	John		Jorgensen C.S.			FL		(239) 694-0113			
Miller	Charles W.		Jorgensen C.S.			FL		(239) 694-0113			
Perez	Mark	Lead Highway Mat. Tech.	Jorgensen C.S.	7906 Interstate Ct.	North Fort Myers	FL	33917	(239) 633-9073		(239) 567-2068	
Rubalcaba, Jr.	Manuel	Highway Maintenance	Jorgensen C.S.			FL		(239) 567-2043			
King	Linda	Lieutenant	LCSI					(239) 690-9522			lmking@sheriffleefl.org
Bridges	Michael	Deputy Director Public Safety	Lee County			FL		(239) 335-1665			michaeb@leegov.com
Lisenbee	Rich	Sr Engineer Technician- Signal Inspector	Lee County	5650 Enterprise Parkway	Fort Myers	FL	33905	(239) 694-7600		(239) 694-1332	lisenrb@leegov.com
Salley	Earl	Senior Traffic Engineer	Lee County			FL		(239) 694-1332		(239) 694-1332	salleye@leegov.com
Macomber	Dena	Communications Division Director	Lee County 911 Center			FL		(239) 477-1217		(239) 477-1230	dmacomber@sheriffleefl.org
Howell	Ed	Fire Chief	Lee County Airport Authority			FL		(239) 768-4330			

Last Name	First Name	Title	Agency	Address	City	State	ZIP	Phone	Ext.	Fax	E-Mail
Campbell	Harry	Chief Traffic Engineer	Lee County Department of Transportation	5650 Enterprise Parkway	Fort Myers	FL	33905	(239) 694-7600		(239) 694-1332	hcampbell@leegov.com
Cerbone	John	Maintenance Supervisor	Lee County Department of Transportation	5650 Enterprise Parkway	Ft. Myers	FL	33905	(239) 699-7600		(239) 694-9517	jcerbone@leegov.com
Chodakowsky	Michael	Traffic Superintendent	Lee County Department of Transportation	5650 Enterprise Parkway	Ft. Myers	FL	33905	(239) 694-7600		(239) 694-9517	chodakmp@leegov.com
Coggins	Greg	Traffic Engineer	Lee County Department of Transportation	5650 Enterprise Parkway	Fort Myers	FL	33905	(239) 694-9506		(239) 694-1332	coggingc@leegov.com
Jansen, P.E.	Stephen	Traffic Engineer	Lee County Department of Transportation			FL		(239) 694-7600		(239) 694-1332	jansens@leegov.com
Vasilloff	Dan	Maintenance Supervisor	Lee County Department of Transportation	5650 Enterprise Parkway	Ft. Myers	FL	33905	(239) 694-7600		(239) 694-9517	dvasilloff@leegov.com
Gilbertson, P.E.	Scott	Director	Lee County Department of Transportation, Public Works			FL		(239) 479-8580			glibersm@leegov.com
Loveland	David	Deputy Director	Lee County Department of Transportation, Public Works			FL		(239) 479-8509			loveladm@leegov.com
Wingard, P.E.	Paul	Deputy Director	Lee County Department of Transportation, Public Works			FL		(239) 479-8545			wingarpw@leegov.com
Davis	Krystle		Lee County Department of Transportation, Traffic			FL		(239) 694-7600			kdavis@leegov.com
Dillon	Amy	Engineer Technician 1	Lee County Department of Transportation, Traffic	5650 Enterprise Parkway	Fort Myers	FL	33905	(239) 694-7600	4169	(239) 694-1332	ajdillon@leegov.com
Padgett	Mike	Engineer Technician 1	Lee County Department of Transportation, Traffic	5650 Enterprise Parkway	Ft. Myers	FL	33905	(239) 694-7600		(239) 694-1332	mpadgett@leegov.com
Hansen	Chris	Chief, EMS Manager	Lee County Division of Public Safety	PO Box 398	Fort Myers	FL	33902	(239) 335-1604		(239) 335-1651	chrish@leegov.com
Berens	Mike		Lee County DOT					(239) 694-7600		(239) 694-1332	berensmg@leegov.com
Brown	Robbie		Lee County DOT					(239) 694-7600		(239) 694-1332	BrownRp@leegov.com
Hertling	Gary		Lee County DOT - Traffic			FL		(239) 694-7600		(239) 694-9517	Hertling@leegov.com
Simmons	Clay	Staff Engineer	Lee County DOT Ops					(239) 694-3334			wsimmons@leegov.com
Campbell	George	Chief of Planning	Lee County Emergency Management	Post Office Box 398	Fort Myers	FL	33902-0398	(239) 477-3620		(239) 477-3636	gcampbell@leegov.com
Campbell	John	Chief of Operations	Lee County Emergency Management	2665 Ortiz Avenue	Fort Myers	FL	33905	(239) 477-3614		(239) 479-8000	jcampbell@leegov.com
Saniter	Dave	Program Manager	Lee County Emergency Management	2665 Ortiz Avenue	Fort Myers	FL	33905	(239) 477-3600		(239) 477-3636	daves@leegov.com
Cranford	Richard		Lee County EMS					(239) 344-5412			richardC@leegov.com
Filla	Paul	Public Information Office	Lee County EMS					(239) 344-5406			pfilla@leegov.org
Ahlert	Glen	Staff Director	Lee County MPO	1926 Victoria Ave.	Ft. Myers	FL	33901-3414	(239) 338-2550	224	(239) 338-2560	gahlert@swfrpc.org
Gogoi	Ron		Lee County MPO	1926 Victoria Ave.	Fort Myers	FL	33901-3414	(239) 338-2550		(239) 656-7724	rgogoi@swfrpc.org
Raimondo	Brian	Bike/ped. Coordinator	Lee County MPO	1926 Victoria Ave.	Fort Myers	FL	33901-3414	(239) 338-2550	211	(239) 338-2560	braimondo@swfrpc.org
Komito	Don	Senior Manager, Engineering	Lee County Port Authority	16000 Chamberlin Parkway, Suite 8671	Fort Myers	FL	33913	(239) 768-4398			dhkomito@SWFIA.com
Wilson	John	Director	Lee County Public Safety	2665 Ortiz Avenue	Fort Myers	FL	33905	(239) 335-1649		(239) 335-1638	wilsonjd@leegov.com
Nygaard	James	Captain	Lee County Sheriff's Office					(239) 477-1424			jnygaard@sheriffleefl.org
Palanzi	David	Major	Lee County Sheriff's Office					(239) 477-1005			dpalanzi@sheriffleefl.org
Rosei	Paul	Cpl.	Lee County Sheriff's Office					(239) 690-9515		(239) 690-9524	dbrooks@sheriffleefl.org
Scott	Mike	Sheriff	Lee County Sheriff's Office	14750 Six Mile Cypress Parkway	Fort Myers	FL	33912-4406	(239) 477-1000			msscott@sheriffleefl.org
Serrano		Corporal	Lee County Sheriff's Office					(239) 690-9515			rserrano@sheriffleefl.org
Van House	Doug	Captain	Lee County Sheriff's Office	14750 Six Mile Cypress Parkway	Fort Myers	FL	33912-4406	(239) 477-1000			dvanhouse@SheriffLeeFL.org
Horsting	Mike	Transit Planner	Lee County Transit Administration	6035 Idlewild Road	Fort Myers	FL	33912	(239) 533-0333		(239) 277-5012	mhorsting.leegov.com
Myers	Steve		Lee County Transit Administration	6035 Idlewild Road	Fort Myers	FL	33912	(239) 275-8726		(239) 277-5011	slmyers@leegov.com
Murphy	Mike	Chief	Marco Island Fire Department			FL		(239) 389-5040		(239) 394-6956	mmurphy@cityofmarcoisland.com
Coburn, M.D.	Marta	Medical Examiner	Medical Examiner			FL		(239) 434-5020			
Black	Allyn		Metro Networks/Westwood One								allyn_black@metronetworks.com
Kamish	Penny		Metro Networks/Westwood One					(904) 993-9281			penny_kamish@metronetworks.com
Guevara	Dave	Lieutenant	Miccosukee Tribe of Indians of Florida Police	P. O. Box 440021	Miami	FL	33144	(305) 223-1600	102	(305) 227-3019	miccoskeepolice@yahoo.com
Ward	David	Chief	Miccosukee Tribe of Indians of Florida Police	Post Office Box 440021	Miami	FL	33144	(305) 223-1600		(305) 227-3019	ChiefWard@aol.com
MacKenzie	Bonnie	Mayor	Naples					(239) 213-1000		(239) 213-1010	
McEvoy	Jim	Fire Chief	Naples Fire	355 Riverside Circle	Naples	FL	34102	(239) 213-4900		(239) 213-4907	jmcevoy@naplesgov.com
Witherite	Tim	Battalion Chief	Naples Fire	355 Riverside Circle	Naples	FL	34102	(239) 213-4900		(239) 213-4907	twitherite@naplesgov.net
Clark	Kyle	Sergeant/Traffic Unit	Naples Police and Emergency Services	355 Riverside Circle	Naples	FL	34102	(239) 213-4834		(239) 213-4816	kclark@naplesgov.com
Houghton	Mark	Battalion Chief / Traffic Operations	Naples Police and Emergency Services	355 Riverside Circle	Naples	FL	34102	(239) 213-4910		(239) 213-4907	mhoughton@naplesgov.com
Moore	Steve	Chief	Naples Police and Emergency Services			FL		(239) 213-4844		(239) 213-4854	smoore@naplesgov.com
Slapp	James	Deputy Chief	Naples Police and Emergency Services	355 Riverside Circle	Naples	FL	34102	(239) 213-4808		(239) 213-4816	jslapp@naplesgov.com
Stolts	Orly	Deputy Chief	North Naples Fire Control	1885 Veterans Park Dr.	Naples	FL	34110	(239) 597-3222		(239) 597-7082	ostolts@northnaplesfire.com
Webb	James	Fire Chief	North Naples Fire Control			FL		(239) 597-3222		(239) 597-7082	jwebb@northnaplesfire.com
Wilson	Paul	Chief	Ochopee Fire Control District			FL		(239) 695-4114		(239) 695-3473	nfn01580@naples.net
Cloud	Buddy	Incident Management Specialist	PB Farradyne		Tallahassee	FL					cloud@pbworld.com
Domingo	Kirsten	Senior Engineer	PB Farradyne	3201 W Commercial Blvd Ste 230	Ft. Lauderdale	FL	33309	(954) 714-2373		(954) 714-6979	domingo@pbworld.com
McKissack	Edward	Incident Management Specialist	PB Farradyne	3201 W Commercial Blvd Ste 230	Ft. Lauderdale	FL	33309	(954) 714-2378		(954) 714-6979	mckissack@pbworld.com
O'Laughlin	John		PB Farradyne	999 Third Ave., Suite 2200	Seattle	WA	98104	(206) 382-5265		(206) 382-5222	olaughlin@pbworld.com

Last Name	First Name	Title	Agency	Address	City	State	ZIP	Phone	Ext.	Fax	E-Mail
Reynold	Jim	Area Manager	PB Farradyne	3201 W Commercial Blvd Ste 230	Ft. Lauderdale	FL	33309	(954) 714-8081		(954) 714-6979	reynold@pbworld.com
Smith	Ted	Incident Management ITS Specialist	PB Farradyne	3201 W Commercial Blvd Ste 230	Ft. Lauderdale	FL	33309	(954) 714-5831		(954) 714-6979	smithar@pbworld.com
Sparks	John	ITS Project Manager	PB Farradyne	3201 W Commercial Blvd Ste 230	Ft. Lauderdale	FL	33309	(954) 714-4910		(954) 714-6979	sparks@pbworld.com
Wallace	Charlie		PB Farradyne			FL					wallacec@pbworld.com
Tako Nicolaisen, PE	Michael		PBS&J	335 East Van Fleet Drive	Bartow	FL	33830	(813) 263-3426	307	(813) 533-7888	mtako@pbsj.com
McClead	Mike		Road Rangers					(239) 253-5582			mmcclead175@aol.com
Blanc	Phil	Deputy Chief	San Carlos Park Fire & Rescue	19591 Ben Hill Griffin Parkway	Fort Myers	FL	33913	(239) 267-7525		(239) 267-7505	blanc@sancarlosfire.org
Delo	Raymond	Assistant Chief	San Carlos Park Fire & Rescue	19591 Ben Hill Griffin Parkway	Fort Myers	FL	33913	(239) 267-7525		(239) 267-7505	delo@sancarlosfire.org
Ippolito	Nat	Chief	San Carlos Park Fire & Rescue	19591 Ben Hill Griffin Parkway	Fort Myers	FL	33913	(239) 267-7525		(239) 267-7505	ippolito@sancarlosfire.org
Sieber	Dan	Division Chief	San Carlos Park Fire & Rescue	19591 Ben Hill Griffin Parkway	Fort Myers	FL	33913	(239) 267-7525		(239) 267-7525	sieber@sancarlosfire.org
Castle	Gates	City Engineer	Sanibel, City of	800 Dunlop Road	Sanibel	FL	33957	(239) 472-6397			sanpw@ci.sanibel.fl.us
Rogers	Bruce	Planning Director	Sanibel, City of	800 Dunlop Road	Sanibel	FL	33957	(239) 472-4136			bruce.rogers@ci.sanibel.fl.us
Zimomra	Judie	City Manager	Sanibel, City of	800 Dunlop Road	Sanibel	FL	33957	(239) 472-3700			sanadmin@ci.sanibel.fl.us
Kinsey	Terri	Chief of Staff	School District of Lee County	2055 Central Avenue	Fort Myers	FL	33901-3988	(239) 337-8316		(239) 337-8180	
Bengston	Ben	Training Officer	South Trail Fire District	5531 Halifax Avenue	Fort Myers	FL	33912	(239) 433-0080		(239) 433-1941	stfd13ops@yahoo.com
Intartaglio	Richard	Assistant Chief of Operations	South Trail Fire District	5531 Halifax Avenue	Fort Myers	FL	33912	(239) 433-0080		239433194?	strail@earthlink.net or stfd3@yahoo.com
McMahon	John	Battalion Chief	South Trail Fire District					(239) 433-0080			jmcMahon@southtrailfire.org
Paxson	Clifford	Chief	South Trail Fire District	5531 Halifax Avenue	Fort Myers	FL	33912	(239) 433-0080		(239) 433-1941	chiefpaxson@mail.southtrailfire.org
Burr	David	Executive Director	Southwest Florida Regional Planning Council	Post Office Box 3455	North Fort Myers	FL	33918-3455	(239) 656-7720	223		dburr@swfrcpc.org
Stevens	Ron	Asst. Director of Operations	Total Traffic Network					(813) 832-1082			ronstevens@clearchannel.com
Philibert	Roger	Traffic Tech	United Rentals Highway Tech					(239) 334-3919			roger.philibert@ur.com
Haley	J. Mitchell	Associate General Manager	WGCU Public Media	10501 FGCU Blvd. South	Ft. Myers	FL	33965	(239) 590-2525		(239) 590-2520	mhaley@fgcu.edu



Charlotte - Sarasota - Manatee Traffic Incident Management Team Stakeholder List												
Last Revision Date: June 2, 2005												
Last Name	First Name	Title	Agency	Address	City	State	ZIP	Phone	Ext.	Fax	Email Address	
DeToma	Gene	Field Manager	AAA	3844 Bee Ridge Road	Sarasota	FL	34242	(800) 694-1308			gdetoma@aaasouth.com	
Jensen	Paul	Field Manager	AAA	5401 Airport Pulling Rd.	Naples	FL	34109	(800) 694-1308			pjensen@aaasouth.com	
Teates	Byron	Chief	Bradenton River Fire Control & Rescue District	8800 State Road 70 East	Bradenton	FL	34202	(941) 751-5611		(941) 751-5910	bteates@emfr.org	
Whitehurst	Lee	Deputy	Bradenton River Fire Control & Rescue District	8800 State Road 70 East	Bradenton	FL	34202	(941) 751-5611		(941) 751-5910	whitehurst@emfr.org	
Harris	Dan	Captain	Bradenton Fire Department					(941) 708-6233		(941) 708-6241	d.harris@cityofbradenton.com	
Souders	Mark	Chief	Bradenton Fire Department					(941) 708-6233		(941) 708-6241	mark.souders@cityofbradenton.com	
Woods	Tom		Bradenton Fire Department					(941) 708-6233		(941) 708-6241	tom_woods@cityofbradenton.com	
Campbell	Samuel	Lieutenant	Bradenton Police Department	100 10th Street West	Bradenton	FL	34205	(941) 932-9300	371		sam.campbell@cityofbradenton.com	
Harvey	Timothy	Sergeant	Bradenton Police Department					(941) 932-9351			tim.harvey@cityofbradenton.com	
Mathews	Tyler	Sgt.	Bradenton Police Department	100 10th Street West	Bradenton	FL	34205	(941) 932-9300	325	(941) 708-6225	tyler.mathews@cityofbradenton.com	
Nuttall	Jason	Officer	Bradenton Police Department	100 10th Street West	Bradenton	FL	34205	(941) 708-6273		(941) 708-6270	jason.nuttall@cityofbradenton.com	
Stulce	Randy	Chief	Cedar Hammock Fire Rescue	5200 26th Street West	Bradenton	FL	34207	(941) 737-6250		(941) 751-9095	rstulce@chfr.org	
Hawkins	Denise	Public Education Specialist	Charlotte Co. Fire & EMS	22429 Edgewater Dr.	Port Charlotte	FL	33980	(941) 743-1367		(941) 625-1222	denise.hawkins@charlottetf.com	
Lopez	Max	Deputy Chief	Charlotte Co. Fire & EMS	22429 Edgewater Dr., Charlotte Harbor	Charlotte	FL	33980	(941) 743-1368		(941) 625-1222	max.lopez@charlottetf.com	
Salade	Wayne	Director	Charlotte County Emergency Management	18500 Murdock Circle	Port Charlotte	FL	33948	(941) 505-4621				
Winter	Paul	Telecommunications Mgr.	Charlotte County Emergency Management					(941) 575-5343		(941) 575-5337	paul.winter@charlottetf.com	
Didio	Dennis		Charlotte County EMS								Dennis.Didio@charlottetf.com	
O'Kane	Thomas	Director	Charlotte County Public Works Division	7000 Florida St.	Punta Gorda	FL	33950	(941) 575-3606				
Burke	Eric	Corporal	Charlotte County Sheriff's Office	7474 Utilities Road	Punta Gorda	FL	33982	(941) 505-6002		(941) 575-5300	eburke@ccso.org	
Cameron	William	Sheriff	Charlotte County Sheriff's Office								sheriff@ccso.org	
Robinson	Sherman	1st Sgt.	Charlotte County Sheriff's Office					(941) 575-5331		(941) 575-5334		
Gumula	Mark	Director	Charlotte/Punta Gorda MPO	28000 Airport Road, A-6	Punta Gorda	FL	33982	(941) 639-4676		(941) 639-8153	gumula@ccmpo.com	
Harrell	Gary	Principal Planner	Charlotte/Punta Gorda MPO	28000 Airport Road, A-6	Punta Gorda	FL	33982	(941) 639-4676		(941) 639-8153	harrell@ccmpo.com	
Cramer	Josh	Sgt.	City of Bradenton								Josh.cramer@cityofbradenton.com	
Rafferty	Ryan		ClearChannel Radio					(941) 552-4848			Ryan.Rafferty@clearchannel.com	
Kirby	BJ	VP, Operations Manager	Coastland Auto Road Rangers, Inc.	3771 15th Avenue SW	Naples	FL	34117	(239) 643-4357		(239) 348-2333	bjkirby@175roadrangers.com	
McCleard	Mike		Coastland Auto Road Rangers, Inc.					(239) 253-5582			mmccleard75@aol.com	
Hinds	Rick	Operations Manager	Direct Towing	1310 Industrial Court	Sarasota	FL	34236	(941) 365-6823		(941) 951-0923	directtowing@comcast.net	
Mink	Alex	Assistant Manager	Direct Towing					(941) 232-1763				
Pace	Anthony		Direct Towing					(941) 365-6823				
Spina	Joseph	owner	Direct Towing					(941) 365-6823			js@directtowflorida.com	
Flowers	Ed	Forest Area Supervisor	Division of Forestry	4723 53rd Avenue E.	Bradenton	FL	34203	(941) 751-7629		(941) 751-7629	howere@doacs.state.fl.us	
Votolina	Doug	Div. Mgr.	Division of Forestry					(941) 751-7629		(941) 751-7631		
Leonard	Jim	Chief	Duette Fire Department	8103 Keene Cemetery Road	Duette	FL	33834	(941) 776-9900		(941) 776-9900		
Rosenstein	Albert	Engineering Manager	FDOT Sarasota					941-359-7300			albert.rosenstein@dot.state.fl.us	
Tran	Chung		Federal Highway Administration		Tallahassee	FL					chung.tran@fhwa.dot.gov	
Dodson	Doug	Lieutenant	FHP	5023 53 Ave. E	Bradenton	FL	34703	(941) 751-7647		(941) 727-6599	dodson.doug@fhp.hsmv.state.fl.us	
Parks	Norman	Sergeant	FHP - Manatee					(941) 751-7647			parks.norman@fhp.hsmv.state.fl.us	
Williams	Richard		Flagship Towing					(941) 484-7968		(941) 485-9509	office@FlagshipTransport.com	
Clark	Paul	Road Ranger and Incident Mgmt Program Mgr	Florida Department of Transportation								paul.clark@dot.state.fl.us	
Akridge	Michael		Florida Department of Transportation								michael.akridge@dot.state.fl.us	
Alfonso-Perez	Amy	Safety Engineer	Florida Department of Transportation								amariys.perez@dot.state.fl.us	
Barrett	Don	Traffic Analyst	Florida Department of Transportation								donald.barrett@dot.state.fl.us	
Baxter	Jim	Senior Technical Analysis Coordinator	Florida Department of Transportation	Bartow Traffic Operations, P.O. Box 1249, 801 North Broadway Avenue	Bartow	FL	33831	(863) 519-2562		(863) 534-7172	james.baxter@dot.state.fl.us	
Beveridge	Richard	Operations Manager	Florida Department of Transportation	2981 Pine Island Road	Cape Coral	FL	33909	(239) 656-7829		(239) 656-7742	richard.beveridge@dot.state.fl.us	
Birosak	Chris	State Transportation Sys. Project Mgr.	Florida Department of Transportation	Bartow Traffic Operations, P.O. Box 1249, 801 North Broadway Avenue	Bartow	FL	33831	(863) 519-2507		(863) 534-0915	chris.birosak@dot.state.fl.us	
Cashdollar, P.E.	Donald	Asst. Traffic Operations Engineer	Florida Department of Transportation	Bartow Traffic Operations, P.O. Box 1249, 801 North Broadway Avenue	Bartow	FL	33831	(863) 519-2553		(863) 534-0915	donald.cashdollar@dot.state.fl.us	
Combs	Dick	Planning and Environmental Manager	Florida Department of Transportation	Bartow Traffic Operations, P.O. Box 1249, 801 North Broadway Avenue	Bartow	FL	33831	(863) 519-2368		(863) 534-7172	dick.combs@dot.state.fl.us	
Cranford	Bobby	Field Operations Engineer	Florida Department of Transportation	1840 61st Street	Sarasota	FL	34243	(941) 359-7300		(941) 359-5646	bobby.cranford@dot.state.fl.us	
Czerepak	John	Growth Management Coordinator	Florida Department of Transportation	Bartow Traffic Operations, P.O. Box 1249, 801 North Broadway Avenue	Bartow	FL	33831	(863) 519-2343		(863) 534-7172	john.czerepak@dot.state.fl.us	
Degiovine	Ray	Highway Maintenance Supervisor	Florida Department of Transportation	2981 North East Pine Island Road	North Fort Myers	FL	33909	(941) 255-7426		(941) 575-5828	ray.degiovine@dot.state.fl.us	
Ewin	Gary		Florida Department of Transportation	P.O. Box 1249	Bartow	FL	33831	(863) 519-2318			gary.ewin@dot.state.fl.us	

Last Name	First Name	Title	Agency	Address	City	State	ZIP	Phone	Ext.	Fax	Email Address
Garcia	Tom	Field Operations Engineer	Florida Department of Transportation	2981 North East Pine Island Road	North Fort Myers	FL	33909	(239) 656-7800		(239) 656-7742	thomas.garcia@dot.state.fl.us
Grace	Lance	Operations Center Engineer	Florida Department of Transportation	Sarasota Operations Center, 1840 61st Street	Sarasota	FL	34243	(941) 359-7315		(941) 359-5646	lance.grace@dot.state.fl.us
Grossman	Gary	Traffic Operations Specialist	Florida Department of Transportation	2295 Victoria Avenue, Suite 292	Ft. Myers	FL	33901	(239) 461-4327			gary.grossman@dot.state.fl.us
Hunt	Debbie	Director of Operations	Florida Department of Transportation	Bartow Traffic Operations, P.O. Box 1249, 801 North Broadway Avenue	Bartow	FL	33830	(863) 519-2202		(863) 534-7265	debbie.hunt@dot.state.fl.us
Lovell	Chuck	District Maintenance Engineer	Florida Department of Transportation	Bartow Traffic Operations, P.O. Box 1249, 801 North Broadway Avenue	Bartow	FL	33831	(863) 519-2314		(863) 534-7045	chuck.lovell@dot.state.fl.us
Lyon	Larry	Safety & Health Manager	Florida Department of Transportation	P.O. Box 1249, 801 N. Broadway	Bartow	FL	33831	(863) 519-2214		(863) 519-1963	Larry.Lyn@dot.state.fl.us
Marino	Rick	Maintenance Operations	Florida Department of Transportation	Bartow Traffic Operations, P.O. Box 1249, 801 North Broadway Avenue	Bartow	FL	33831	(863) 519-2323		(863) 534-7045	rick.marino@dot.state.fl.us
Meares	Frank	Community Liaison	Florida Department of Transportation	Bartow Traffic Operations, P.O. Box 1249, 801 North Broadway Avenue	Bartow	FL	33831	(863) 519-2555		(863) 534-7172	frank.meares@dot.state.fl.us
Mills	David		Florida Department of Transportation					(863) 519-2355			david.mills@dot.state.fl.us
Nandam	L.K.		Florida Department of Transportation								lnandam@dot.state.fl.us
Oujevolk	Richard		Florida Department of Transportation					(863) 519-2395			richard.oujevolk@dot.state.fl.us
Perry	Jennifer	Dist. Maint. Operations Engineer	Florida Department of Transportation					(863) 519-2316			jennifer.perry@dot.state.fl.us
Roberts	Mark	Transportation Sys. Project Mgr.	Florida Department of Transportation	Bartow Traffic Operations, P.O. Box 1249, 801 North Broadway Avenue	Bartow	FL	33831	(863) 519-2591		(863) 534-0915	mark.roberts@dot.state.fl.us
Smith	David	District Maintenance Engineer	Florida Department of Transportation					(863) 519-2319			david.smith@dot.state.fl.us
Stallings	Debra	CTSP Coordinator	Florida Department of Transportation					(863) 519-2347			debra.stallings@dot.state.fl.us
Walker, P.E.	Ben	Planning Administrator	Florida Department of Transportation	Bartow Traffic Operations, P.O. Box 1249, 801 North Broadway Avenue	Bartow	FL	33831	(863) 519-2656		(863) 534-7172	ben.walker@dot.state.fl.us
Tower	Debbie	Public Information Office	Florida Department of Transportation, Southwest Area	2295 Victoria Avenue, Suite 292	Fort Myers	FL	33901	(239) 461-4311			debbie.tower@dot.state.fl.us
Alec Jr.	George	Lieutenant	Florida Highway Patrol	5023 SR 70 East	Bradenton	FL	34203	(941) 751-7647	118	(941) 753-0923	alec.george@fhp.hsmv.state.fl.us
Baumann	John	Captain	Florida Highway Patrol	5023 SR 70 East	Bradenton	FL	34203	(941) 751-7647	104	(941) 753-0923	baumann.john@fhp.hsmv.state.fl.us
Brown	Mark		Florida Highway Patrol					(941) 751-7647			(941) 751-7653
Cardwell	Conner	THI Sgt.	Florida Highway Patrol	4010 S. Tamiami Trail	Venice	FL	34293	(941) 483-5911			(941) 483-5916
Keen	Owen	Sgt.	Florida Highway Patrol					(941) 278-7100			
Knight	Tom	Lieutenant	Florida Highway Patrol	4010 S. Tamiami Trail	Venice	FL	34293	(941) 483-5911	109	(941) 483-5916	knight.thomas@fhp.hsmv.state.fl.us
Tharpe	Rebecca	Major	Florida Highway Patrol	5023 SR 70	Bradenton	FL	34203	(941) 753-0923		(941) 753-0963	tharpe.rebecca@fhp.hsmv.state.fl.us
Underhill	Tim	Sgt.	Florida Highway Patrol					(941) 483-5911			
Vaught	James		Florida Highway Patrol					(941) 751-7647			
Van Fussell		Capt.	Florida Highway Patrol - Charlotte & Sarasota	4010 S. Tamiami Trail	Venice	FL	34293				
Taylor	Daniel		Florida Highway Patrol - Ft. Myers					(239) 278-7100			taylor.daniel@fhp.hsmv.state
Darby Jr.	James	Captain	Florida Highway Patrol - Venice	4010 S. Tamiami Trail	Venice	FL	34293	(941) 483-5911	111	(941) 483-5916	darby.james@fhp.hsmv.state.fl.us
Stidham	Lane	Sgt.	Florida Highway Patrol-Venice					(941) 483-5911			
Krauss	David	Senior ITS Manager	Gray-Calhoun & Associates for FDOT D7					(813) 831-8870			dkrauss@graycalhoun.com
Stephansen	Dale	Lieutenant	Holmes Beach Police Department	5901 Marina Drive	Holmes Beach	FL	34217				ldas@holmesbeach.org
Altman	Pam	Administrative Assistant	Jorgensen Contract Services					(239) 567-2043		(239) 567-2068	es.ft.myers@royjorgenson.com
Difillippo	David	Technician	Jorgensen Contract Services					(941) 378-5255			
Ganas	Nathan	Highway Technician	Jorgensen Contract Services	8130 Blaikie Court	Sarasota	FL	34240	(941) 378-5255		(941) 377-8256	
Guimond	Ed	Technician	Jorgensen Contract Services					(941) 378-5255			
Heckman	Kandi		Jorgensen Contract Services					(941) 378-9255		(941) 377-8256	
Kelley	Susan	Project Superintendent	Jorgensen Contract Services	8130 Blaikie Court	Sarasota	FL	34240	(941) 378-5255		(941) 377-8256	jcs_sarasota@royjorgenson.com
Sterling	Tavarres	Technician	Jorgensen Contract Services					(941) 378-5255			
Vandecar	Todd		Jorgensen Contract Services					(941) 809-3523			
Cherry	Mike	President	King Automotive	4902 A 16th Avenue South	Tampa	FL	33619	(800) 683-0432			mcherry@millerind.com
Halas	Julius	Chief	Longboat Key Fire Dept.					(941) 316-1944		(941) 316-1946	halas@longboatkey.org
Tyrrell	Mike		Longboat Key Fire/Rescue	5490 Gulf of Mexico Drive	Longboat Key	FL	34228				
Mislyan	Stephen	Traffic Sergeant	Longboat Key Police Department	501 Bay Isles Road	Longboat Key	FL	34228				
Black	Martin	Community & Development Services Director	Longboat Key, Town of	600 General Harris Street	Longboat Key	FL	34228				
Jegle	Jill	Town Planner	Longboat Key, Town of Planning Zoning & Building	501 Bay Isles Road	Longboat Key	FL	34228				
Edenfield	Mark	Chief	Manatee Co EMS	1112 Manatee Avenue W.	Bradenton	FL	34205				
Kanzler	Joe	Capt.	Manatee Co EMS	1112 Manatee Avenue W.	Bradenton	FL	34205				
Thomas	Gregory	Captain	Manatee County Emergency Medical Services					(941) 749-3022			greg.thomas@co.manatee.fl.us
Overstreet	Barry	Sgt.	Manatee County Sheriff's Office					(941) 741-3755	129		barry.overstreet@co.manatee.fl.us
Wells	Charles	Sheriff	Manatee County Sheriff's Office					(941) 747-3011	2222	(941) 749-5401	
Chesley	Arthur	Traffic Systems	Manatee County Transportation Department	1022 26th Avenue East	Bradenton	FL	34208	(941) 708-7424		(941) 708-7418	art.chesley@co.manatee.fl.us
Childs, P.E.	Everett 'Red'	Traffic Division Manager	Manatee County Transportation Department	Traffic Management, 1022 26th Avenue East	Bradenton	FL	34208	(941) 708-7460		(941) 708-7418	red.childs@co.manatee.fl.us
Corey	Bernadette	Engineer II	Manatee County Transportation Department	Traffic Management, 1022 26th Avenue East	Bradenton	FL	34208	(941) 708-7431		(941) 708-7418	bernadette.corey@co.manatee.fl.us
Medina	Patrick	Traffic Technician	Manatee County Transportation Department	1022 26th Avenue East	Bradenton	FL	34208	(941) 708-7431		(941) 708-7418	pat.medina@co.manatee.fl.us
Mendenhall	Harry	Assistant Director	Manatee County Transportation Department	1022 26th Avenue East	Bradenton	FL	34208	(941) 748-7478		(941) 708-7500	harry.mendenhall@co.manatee.fl.us
Kamish	Penny		Metro Networks/Westwood One					(904) 993-9281			penny_kamish@metronetworks.com

Last Name	First Name	Title	Agency	Address	City	State	ZIP	Phone	Ext.	Fax	Email Address
McClain	Doug	District Manager	Miller Industries & Towing	347 Devon Way	White Pine	TN	37890	(865) 414-9476		(865) 674-2125	dmcclain@millerind.com
Dodge	Bobby	Chief	Myakka City Fire District					(941) 322-2292		(941) 322-9080	bdodge@myakkafire.org
Lane	Scott	Chief	Nokomis Fire								nokfireone@comcast.net
Bearse	Howard	Deputy Chief	North Port Fire Rescue District	4980 City Center Blvd.	North Port	FL	34286	(941) 423-4352		(941) 423-4357	bearse@ci.north-port.fl.us
Berkley	Scott	Captain	North Port Fire Rescue District	4980 City Center Blvd.	North Port	FL	34286	(941) 423-4355		(941) 423-4357	scberkley@ci.north-port.fl.us
Conrad Jr.	Earl	Captain	North Port Fire Rescue District	4980 City Center Blvd.	North Port	FL	34286	(941) 423-4353		(941) 423-4357	econrad@ci.north-port.fl.us
Gamber	Rick	Captain	North Port Fire Rescue District	4980 City Center Blvd.	North Port	FL	34287	(941) 423-4353		(941) 423-4357	rgamber@ci.north-port.fl.us
Taaffe	William	Chief	North Port Fire Rescue District								wttaaffe@ci.north-port.fl.us
Pasler	Jeff	Police Officer	North Port Police Dept.					(941) 426-3111		(941) 423-3131	
Sullivan	Kevin		North Port Police Dept.					(941) 628-8087		(941) 423-3131	ksullivan@ci.north-port.fl.us
Florensa	Juan	Public Works Director	North Port, City of					(941) 423-7220		(941) 423-6608	
Johnson	Mike	Chief	North River Fire District	1225 14th Avenue West	Palmetto	FL	34221	(941) 721-6700		(941) 721-6701	admin@nrfd.org
Johnson	Mike	Interim Chief	Parrish Fire District	P.O. Box 185	Parrish	FL	34219	(941) 721-2093		(941) 721-2096	
Cloud	Buddy	Incident Management Specialist	PB Farradyne		Tallahassee	FL					cloud@pbworld.com
Domingo	Kirsten	Senior Engineer	PB Farradyne	3201 W Commercial Blvd Ste 230	Ft. Lauderdale	FL	33309	(954) 714-2373		(954) 714-6979	domingo@pbworld.com
McKissack	Edward	Incident Management Specialist	PB Farradyne	3201 W Commercial Blvd Ste 230	Ft. Lauderdale	FL	33309	(954) 714-8081			mckissack@pbworld.com
O'Loughlin	John		PB Farradyne								oloughlin@pbworld.com
Reynold	Jim	Area Manager	PB Farradyne	3201 W Commercial Blvd Ste 230	Ft. Lauderdale	FL	33309	(954) 714-8081		(954) 714-6979	reynold@pbworld.com
Smith	Ted	Incident Management ITS Specialist	PB Farradyne	3201 W Commercial Blvd Ste 230	Ft. Lauderdale	FL	33309	(954) 714-5831		(954) 714-6979	smithar@pbworld.com
Sparks	John	ITS Project Manager	PB Farradyne	3201 W Commercial Blvd Ste 230	Ft. Lauderdale	FL	33309	(954) 714-4910		(954) 714-6979	sparks@pbworld.com
Wallace	Charlie		PB Farradyne								wallace@pbworld.com
Tako Nicolaisen, P.E.	Michael		PBS&J	335 East Van Fleet Drive	Bartow	FL	33830	(863) 263-3426		(863) 533-7888	mtako@pbsj.com
Saladino	Joe	Owner	Prompt Towing					(941) 639-4000			debsprompt@earthlink.net
Rinehart	Chuck	Chief	Punta Gorda								chuckr@punta-gorda.fl.us
Naylor	Robert	Fire Chief	Punta Gorda, City of, Fire Department	1410 Tamiami Trail	Punta Gorda	FL	33950	(941) 575-5529			
David	Lipker	Captain	Punta Gorda, City of, Police Department	1410 S. Tamiami Trail	Punta Gorda	FL	33950	(941) 575-5539			
Keeney	Rick	Director	Punta Gorda, City of, Public Works Department	900 West Henry St.	Punta Gorda	FL	33950	(941) 575-5050			
Hennessy	Tom	Chief	S. Manatee Fire		FL			(941) 751-7675		(941) 751-7694	hennessy@southernmanateefire.org
Abbott	Peter	Chief	Sarasota								peter_abbott@sarasotagov.com
Zwilling	John	Lieutenant	Sarasota Airport		FL						johnz@srq-airport.com
Palumbo	Tom	Chief	Sarasota Bradenton Int'l Airport Fire Dept					(941) 359-5000	285	(941) 359-5048	
Foss	Geoff	Administrative Assistant	Sarasota City Public Works Transit					(941) 861-9616			gloss@scgov.net
Shaw	Tom	Emergency Planner	Sarasota Co.					(941) 951-4211		(941) 953-7194	
Sivaraman	Vijay	Technical Specialist	Sarasota Co.					(941) 861-0962			vsivaram@scgov.net
Balkwill	William	Sheriff	Sarasota Co. Sheriffs Office					(941) 861-4008		(941) 861-4039	SRQsher@co.sarasota.fl.us
Gorski	Brian	Fire Chief	Sarasota County					(941) 951-4211		(941) 953-7194	bgorski@scgov.net
Kehoe	Terence	Assistant Chief	Sarasota County					(941) 861-5474			tkehoe@scgov.net
Ley	James	County Administrator	Sarasota County	P.O. Box 8	Sarasota	FL	34230				
Newcomb	Ryan		Sarasota County					(941) 861-0829			newcomb@scgov.net
Richmond	Mark	Operations Supervisor	Sarasota County	1001 Sarasota Center Blvd.	Sarasota	FL	34240	(941) 861-0972		(941) 861-0978	mrichmon@scgov.net
Dezzi	Paul	Assistant Chief	Sarasota County Fire Department	1660 Ringling Blvd, 6th Floor	Sarasota	FL	34286	(941) 861-5300		(941) 861-7194	pdezzi@scgov.net
Suarez	Michael	Assistant Chief	Sarasota County Fire Department	1660 Ringling Blvd 6th Fl	Sarasota	FL	34239	(941) 861-5470			msuarez@scgov.net
Tobias	Mike	Battalion Chief	Sarasota County Fire Dept.-Communications	1660 Ringling Blvd.	Sarasota	FL	34236	(941) 861-5578		(941) 861-5577	mtobias@scgov.net
Cook	Stephen	Executive Director	Sarasota County Public Works	1301 Cattlemen Road	Sarasota	FL	34232				
Davis	Clarke	Sr. Engineer	Sarasota County Public Works	1301 Cattlemen Road	Sarasota	FL	34232				
Duque	Efrain	Engineering Section Supervisor	Sarasota County Public Works	1001 Sarasota Center Blvd.	Sarasota	FL	34240	(941) 861-0961		(941) 861-0542	eduque@scgov.net
Hoang	Phuoc	Traffic Operations Engineer	Sarasota County Public Works	1001 Sarasota Center Blvd.	Sarasota	FL	34232	(941) 861-0968		(941) 861-0542	phoang@scgov.net
Palau	Vince		Sarasota County Public Works					(941) 650-2116			
Herthly	John	Sergeant, Special Operations-Traffic	Sarasota County Sheriff's Office	2071 Ringling Blvd.	Sarasota	FL	34230	(941) 861-4076			jherthly@scgov.net
Agrawal	Anurag	Operations Engineer	Sarasota County Traffic	1001 Sarasota Center Blvd.	Sarasota	FL	34237	(941) 861-0813		(941) 861-0542	aagrawal@scgov.net
Kamiya	Sage	Engineer Section Supervisor	Sarasota County Traffic	1001 Sarasota Center Blvd.	Sarasota	FL	34237	(941) 861-0961		(941) 861-0542	skamiya@scgov.net
Miller	Brenda	Traffic Ops Sup	Sarasota County Traffic	1001 Sarasota Center Blvd.	Sarasota	FL	34237	(941) 861-0815		(941) 861-0978	bmiller@scgov.net
Riggs	Gene	Traffic Operations Supervisor	Sarasota County Traffic	1001 Sarasota Center Blvd.	Sarasota	FL	34240	(941) 861-0972		(941) 861-0978	griggs@scgov.net

Last Name	First Name	Title	Agency	Address	City	State	ZIP	Phone	Ext.	Fax	Email Address
Roberts	Jeff	Engineer	Sarasota County Traffic	1001 Sarasota Center Blvd.	Sarasota	FL	34237	(941) 861-0962			jroberts@co.sarasota.fl.us
Galloway	Don	Traffic Engineering and Operations Manager	Sarasota County Traffic Ops	1001 Sarasota Center Blvd.	Sarasota	FL	34240	(941) 861-0814		(941) 861-0542	dgallowa@scgov.net
Dowd	Kevin	Traffic Homicide Investigator	Sarasota Police Department					(941) 915-3574			
Duncan	Stan	Patrol Captain	Sarasota Police Department	P.O. Box 3528	Sarasota	FL	34237	(941) 954-7010		(941) 364-7358	homas_duncan@sarasotagov.com
Jolly	Mike	Officer / THI	Sarasota Police Department	2050 Ringling Blvd.	Sarasota	FL	34237	(941) 954-7336		(941) 364-7358	
Nelson	Jeff	THI/Traffic Officer	Sarasota Police Department	2050 Ringling Boulevard	Sarasota	FL	34237	(941) 954-7020		(941) 364-7358	jeff.nelson@sarasotagov.com
Schafer	Kevin	THI / Officer	Sarasota Police Department	2050 Ringling Blvd.	Sarasota	FL	34237	(941) 954-7020			Kevin_Schafer@sarasotagov.com
Stiff	Kevin	Sgt.	Sarasota Police Department	2050 Ringling Blvd.	Sarasota	FL	34237	(941) 954-7099			kevin_stiff@sarasotagov.com
Whitehead	Edward	Deputy Chief	Sarasota Police Department	2050 Ringling Blvd.	Sarasota	FL	34237	(941) 954-7006		(941) 364-7353	Edward.Whitehead@sarasotagov.com
Pingel	Ann	Operations Manager	Sarasota Sheriff's Office	1660 Ringling Boulevard, 6th Floor	Sarasota	FL	34236	(941) 861-5570		(941) 861-5757	apingel@scgov.net
Fernandez	Gilbert	Supervisor of Utility Ops.	Sarasota, City of	1750 12th Street	Sarasota	FL	34236	(941) 955-2325		(941) 951-6211	gil_fernandez@sarasotagov.org
Hegel	David	Traffic Control Systems Analyst	Sarasota, City of	1565 1st Street	Sarasota	FL	34230	(941) 954-4180		(941) 954-4174	david_hegal@sarasotagov.com
Vest	Bill	Operations Supervisor	Sarasota, City of	1761 12th Street	Sarasota	FL	34236	(941) 365-7870		(941) 365-0268	william_vest@sarasotagov.com
Read	Wes		Sarasota, City of - Public Works	1761 12th Street	Sarasota	FL	34236	(941) 365-7870		(941) 365-0268	wes_read@sarasotagov.com
Strehler	Mike	Manager of Public Service	Sarasota, City of - Public Works	1761 12th Street	Sarasota	FL	34236	(941) 954-4198		(941) 365-0268	
Young	Greg	Commissioner	Sarasota/Manatee Airport Authority	6000 Airport Circle	Sarasota	FL	34243				
Drake	Keith	Principal Planner	Sarasota/Manatee MPO	7632 301 Boulevard	Sarasota	FL	34243	(941) 359-5772		(941) 359-5779	kdrake@sarasota-manateempo.org
Guy	Michael	Executive Director	Sarasota/Manatee MPO	7632 301 Boulevard	Sarasota	FL	34243				mguy@sarasota-manateempo.org
McClash	Joe	Chair	Sarasota/Manatee MPO	7632 301 Boulevard	Sarasota	FL	34243				
Heil	Gary		Sarasota-Bradenton Airport Police	6000 Airport Circles	Sarasota	FL	34243				
Sadler	Steve		Sarasota-Bradenton Airport Police	6000 Airport Circles	Sarasota	FL	34243				
Engle	Ruth	Chief	Trailer Estates Fire District	P.O. Box 5182	Bradenton	FL	34281	(941) 758-6453		(941) 739-2023	
Nelson	Len	Deputy Chief	Trailer Estates Fire District	P.O. Box 5182	Bradenton	FL	34281	(941) 758-6453		(941) 739-2023	
Philbert	Roger	Traffic Technician	United Rentals					(239) 334-3919			roger.philbert@ur.com
Upman	Randy	owner	Upman's Towing					(941) 924-7084			upmanstowing@aol.com
Lin	Pei-Sung		USF Center for Urban Transportation Research	4202 E. Fowler Ave, CUT 100	Tampa	FL	33620-5375	(813) 974-4910			lin@cutr.usf.edu
Eairheart	Bob	Assistant Chief	Venice Fire Department	200 N. Grove	Venice	FL	34285	(941) 480-3030		(941) 480-3224	reairhe@ci.venice.fl.us
Könn	Steve		Venice Fire Department					(941) 480-3030			
Reed	John	Chief	Venice Fire Department	200 N. Grove	Venice	FL	34285	(941) 480-3030		(941) 480-3224	jreed@ci.venice.fl.us
Traubert	Michael		Venice Police Department	1350 Ridgewood Avenue	Venice	FL	34292			(941) 480-3027	
Collins	Pat	City Engineer	Venice, City of	Engineering Department, 401 W. Venice Avenue	Venice	FL	34285				
Heath	Larry	Director of Public Works	Venice, City of	401 W. Venice Avenue	Venice	FL	34285				
Pollock	Brett	Deputy Chief	West Manatee Fire Rescue	6001 Marina Drive	Holmes Beach	FL	34217	(941) 741-3995		(941) 741-3956	pollock@wmfr.org
Price Jr.	Kenneth 'Andy'	Chief	West Manatee Fire Rescue	6001 Marina Drive	Holmes Beach	FL	34217	(941) 741-3900		(941) 741-3914	pricea@wmfr.org
Haley	J. Mitchell	Associate General Manager	WGCU Public Media	10501 FGCU Blvd. South	Fort Myers	FL	33965-6565	(239) 590-2525		(239) 590-2520	mhaley@fgcu.edu
Jones	Mark	Asst. Chief	Whitfield Fire District	7555 Ponce DeLeon Avenue	Sarasota	FL	34243	(941) 355-2013		(941) 358-0535	wfed@verizon.net
Scott	Jeff	Chief	Whitfield Fire District	7555 Ponce DeLeon Avenue	Sarasota	FL	34243	(941) 355-2013		(941) 358-0535	