

**ROSWELL TRAFFIC INCIDENT
MANAGEMENT ENHANCEMENT
(T.I.M.E.)**

March 23, 2005

**OPEN ROADS
POLICY**

Participants:

ROSWELL POLICE DEPARTMENT

ROSWELL FIRE DEPARTMENT

ROSWELL DEPARTMENT OF TRANSPORTATION

American Towing (& Recovery)

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North Fulton T.I.M.E. “OPEN ROAD” POLICY

This agreement by and between the Roswell Police Department (RPD), Roswell Fire Department (RFD) and the Roswell Department of Transportation (RDOT), establishes a policy for RPD, RFD and RDOT personnel to expedite the removal of vehicles, cargo and debris from roadways within the City of Roswell, Fulton County, Georgia, to restore, in an URGENT Manner, the safe and orderly flow of traffic, following a motor vehicle crash or other incident on the roadways within the City of Roswell.

Whereas:

Public safety is the highest priority and must be maintained especially when injuries or hazardous materials are involved. The quality of life in the City of Roswell is heavily dependent upon the free movement of people, vehicles and commerce. The RPD, RFD and RDOT share the responsibility for achieving and maintaining the degree of order necessary to make this free movement possible. Agencies have the responsibility to do whatever is reasonable to reduce the risk of responders, secondary crashes and delays associated with incidents, crashes, roadway-maintenance, construction and enforcement activities.

The following operating standards are based on the philosophy that the roadway system will not be closed or restricted any longer than is absolutely necessary.

Be It Resolved:

Roadways will be cleared of damaged vehicles, spilled cargo and debris as soon as it is practical and safe to do so. Due to the urgency of removing vehicles in a timely manner, damage could occur to the vehicles or cargo as a result of clearing the roadway. While reasonable, attempts to avoid such damage shall be taken, the highest priority is maintaining safety and restoring traffic to normal conditions.

Roswell Police Department's Responsibility

Members of the RPD, who respond to the scene of traffic incidents, will make clearing the travel portion of the roadway, a high priority. When an investigation is required, it will be conducted in as expedient a manner as possible, considering the severity of the collision or incident. Non-critical portions of the investigation may be delayed until lighter traffic conditions allow completion of those tasks. RPD personnel will close only those

lanes absolutely necessary to safely conduct the investigation. RPD will coordinate with RDOT/GDOT/H.E.R.O. representatives to set up appropriate traffic control, establish alternate routes and expedite the safe movement of traffic at the scene and to restore the roadway to normal conditions as soon as possible.

Whenever practical, damaged vehicles will be removed to accident investigation sites or other safe areas for completion of investigations to reduce the delays associated with motorists slowing to "gawk". Once the vehicles involved have been safely moved out of the travel lanes, RPD personnel will turn off emergency equipment (blue lights) to again, minimize motorists slowing to gawk. Tow and recovery vehicles will be requested and dispatched as soon as it is evident they will be needed to clear the roadways. RPD will only utilize towing and recovery operators certified through a professional certifying association (i.e. Wreckmaster, etc)...after meeting competency levels and that the equipment is of appropriate size, capacity and designed to meet the association's standards. (A complete list of heavy and specialized equipment available to RPD is attached)

RPD will not unnecessarily cause any delay in reopening all or part of a roadway, to allow a company or individual, to dispatch it's own equipment to off load cargo or recover a vehicle or load, that is impacting traffic during peak traffic hours or creating a hazard to the public.

RDOT Responsibilities

When requested by RPD or other emergency agencies, RDOT will respond and deploy resources to major traffic incidents 24 hours a day, 7 days a week. RDOT will develop and implement response procedures to meet the goal of providing initial traffic control within **30 minutes** of notification during the assigned working hours and **60 minutes** after normal working hours.

RDOT, in coordination with RPD will upgrade traffic controls, determine detour routes and discuss clearance strategies. When requested RDOT will provide temporary traffic controls to ensure a safe work zone for all responders and the motoring public.

RDOT and RPD will continually work together to ensure that the needs of motorists on our roadways are being met in the most professional, safe and efficient manner.

RFD Responsibilities

Upon arrival at any roadway incident, RFD will only utilize the lanes absolutely necessary for a safe work zone and for the safety of their personnel. The RFD on-scene ranking officer, should coordinate with the on-scene RPD ranking officer to determine whether or not any of the fire equipment might be repositioned to allow travel lanes to reopen. RFD will deploy the initial display of traffic cones, in a taper fashion from the rear of the closest piece of equipment, towards approaching traffic. The responding fire equipment will turn off activated headlights or wig-wag lighting system during dusk or

darkness to avoid the 'blinding' of approaching motorists and to ensure those directing traffic remain in a safe work zone. Responder safety is paramount.

RPD, RFD and RDOT should initiate cross training standards that will allow all departments to work for the betterment of our city roadway system.

RPD, RFD and RDOT will research, evaluate and conduct training in the most advanced technologies, equipment and approved methods for the documentation and investigation of crash or incident scenes. RPD, using these techniques, will prioritize the investigative tasks and reopen travel lanes upon completion of tasks that **MUST** be conducted, without impeding traffic flow.

Roadways will be cleared as soon as possible. It is the goal of all agencies that all **incidents be cleared from the roadways within 90 minutes of the arrival of the first responding officer**. This goal is being made with the understanding that more complex scenarios may require additional time for complete clearance.

It is further agreed that:

RPD and RDOT will actively solicit and enlist other county and local agencies, political subdivisions, industry groups and professional associations to endorse and become party to this, "**OPEN ROAD POLICY**" for the City of Roswell.

In witness whereof each party hereto has caused this document to be executed in its name and on it's behalf by it's duly recognized Department Head.

By: _____ By: _____

Chief T. E. Williams / Roswell Police Department

Chief R. Spencer / Roswell Fire Department

By: _____

Director S. Acenbrak / RDOT

Date of Record: _____

Traffic Incident Management Enhancement (T.I.M.E.)

Roswell / Alpharetta

(T.I.M.E. group will consist of members from the Roswell Police Department, Alpharetta Police Department, Roswell Fire Department, Alpharetta Fire Department, Roswell Department of Transportation, Alpharetta Public Works Department, American Towing and United Towing)

GOALS:

It is the goal of T.I.M.E. to maintain normal movement of vehicular traffic in Roswell, Alpharetta and surrounding jurisdictions and to restore normal traffic movement to Roswell, Alpharetta and surrounding jurisdictions after any traffic crash or traffic related incident, as soon as is practical. It is imperative to keep motor vehicle traffic in a forward movement to reduce delays and further congestion.

MISSION:

We propose a joint operation to prevent restriction of the free or controlled movement of vehicular traffic in both jurisdictions, by establishing policy and procedures to be followed in the event of any major or anticipated road closure. These procedures would be included in both Roswell and Alpharetta's Emergency Management Administrations' (EMA) plans. Uniformed personnel and supervisors would be directed to the printed plan, enabling them to restore the vehicular flow to as normal a movement as possible.

DETAILS:

It is the intention of both cities to maintain an open line of communication regarding any possible delays in traffic flow, resulting from traffic crashes or any event that would result in anticipated delays. By doing so, the impacted jurisdiction can take the appropriate action to keep as many streets and roadways free of obstructions and delays.

We propose to inaugurate a “**Steer-It-Clear-It**” campaign, designed to notify drivers in all jurisdictions, that if they can steer it (the accident scene) they can clear it...by steering around the accident scene, allowing traffic to continue the forward movement.

This would be accomplished by a local media blitz, public service announcements on RCTV and posting fixed signage, at strategic locations, announcing, “**Steer-It-Clear-It**”

Designate “Accident Sites”, that will allow minor collision victims a site to move their vehicles to, providing that the damage is minor and that there are no injuries. By removing the vehicles from the roadway, traffic would be permitted to continue. The sites would be marked with fixed signage.

North Fulton T.I.M.E. Program

(Traffic Incident Management Enhancement)

Operations Plan

GOAL:

During any traffic related incident, it is the intent and goal of the Roswell Police Department, the Roswell Fire Department and the Roswell Department of Transportation to clear and open the roadway as expeditiously as possible, allowing vehicular traffic to continue without further impediment.

Note: Statistically, 50% of all crashes are secondary crashes, resulting from 'rubbernecking' at a crash site.

MISSION:

As a first responding Roswell Police Officer, or a Roswell Police Supervisor, it is incumbent upon each officer responding to any traffic related incident, to maintain the free movement of traffic. If that cannot be accomplished, we must make every attempt to open the traffic up as soon as practical.

It is also the responsibility of the Communications Center to advise callers / complainants, involved in minor traffic crashes, with no injuries, to direct them to move their damaged vehicles off the roadways in a safe fashion, to a safe site.

OBJECTIVE:

Our primary objective is to open the impacted roadway as soon as we possibly can, in a safe fashion.

DETAILS:

Traffic Crash:

“Open it up ASAP!”

On GA 400 only / Fatality or serious Injury...

Notify our Comm. Center to contact GDOT, advise them of any stoppage or shutdowns and request H.E.R.O.'s assistance. Have them en-route. Have our Comm. Center notify our RDOT and tell them what you have; tell them how long you anticipate the closure to be and tell them what you need; have the Comm. Center notify Alpharetta PD either for assistance or to keep them advised of their pending traffic problems: have the Comm. Center notify FCPD to ask for assistance or to notify them of their pending problems. Implement the GA 400 detours. Re-route north or south exits as required. If you can utilize a cross over ramp / movement from GA 400, use it for a short term only, providing it can be accomplished in a safe manner for both motorists and officers.

Note: Establish a Command Center as soon as possible and a Unified Command that complies with the **National Incident Management System (NIMS)** standards, addressing all aspects of the incident to include RFD, RDOT, GDOT and any other agency involved.

Select a separate area for the media and inform the department's PIO of the location as well as the Comm. Center.

On GA 400 or on any other State route / city street....

In a serious or fatal crash, notify American Towing as soon as you can. It allows sufficient time to respond without being caught in the traffic back up and delaying the opening of the roadway. If it's on GA 140, GA 9, GA 92, advise GDOT of the closure. If travel is severely limited on any state route, notify GDOT.

Notify RDOT and advise them how long you anticipate the closure and tell them what you need in the way of barricades, signage, etc. They'll respond initially with cones to assess the scene, allowing for the right equipment to be deployed.

Upon arrival, if you see that you'll need specialized equipment (backhoe, forklift, crane, front end loader, etc, notify American Towing first and then notify the Towing & Recovery companies on the enclosed sheet.) order whatever you need after making a concerted assessment of the incident.

Don't hesitate to order what you need.... it will take longer to arrive once the back up begins.

***** **Note:** The insurance companies, representing the vehicles involved, will be billed for specialized equipment and not the city.

&

American Towing is a member of the Georgia Towing & Recovery Association. They are Wreck Master certified. (Wreck Master is a state recognized organization that trains and qualifies operators to various levels of proficiency.)

Blue Light-Bar Operation:

Blue Lights serve two purposes... one to get a driver's attention causing them to pull over for the approaching vehicle and the second is to keep traffic away from the stopped police vehicle, while in the roadway.

One of the side effects of blue lights is that it causes approaching drivers to divert their attention to the blue lights.

Activated blue lights, on a patrol car, *off the roadway*, serve no valid purpose other than to draw attention to the activity of the officer...causing a 'slow down' of approaching traffic. When off the roadway, turn the lights off unless they serve a specific purpose or are needed for officer's safety. We need to keep traffic moving.

Traffic Cones / Traffic Control Devices:

It has been recommended by Metro T.I.M.E. Operations, that all marked patrol cars be provided with 6 traffic cones to be set out at a crash site behind the first responding patrol car, in a taper pattern. Subsequent vehicles will have additional cones. RFD's trucks will also have cones on their rear boards to be deployed in a taper pattern by the driver... as part of his 'parking routine'.

The **Manual on Uniform Traffic Control Devices (MUTCD)** has been established and adopted by GDOT and Roswell's DOT and is Federal Law.

The M.U.T.C.D. Phase 1 / Advance Warning = Stopping Sight Distance Requirements.

10 MPH	45 ft
30 MPH	200 ft
60 MPH	570 ft
75 MPH	820 ft

Most of the new fire apparatus is designed so the alternating headlights and in some instances, the headlights automatically turn off once the parking brakes have been applied.

If fire equipment is staged in such a position where the headlights or alternating headlights are facing any oncoming traffic, ask the driver or engineer of the truck to turn off the headlights or alternating headlights. Explain that they are 'blinding' the oncoming traffic and it's not safe for the units on the ground. Their training addresses that very issue but in the heat of the moment, some drivers simply overlook headlights.

Bridge Jumper / GA 400:

Shut the impacted roadway down. Notify GDOT. Request H.E.R.O assistance. Notify RDOT...tell them about the closure; tell them what you need in the way of signage, cones, etc. Notify Alpharetta and Fulton County and advise them of their pending traffic problems.

Each incident must be handled on a case-by-case basis. The primary responder must begin a dialogue with the jumper until either relieved by the department's negotiator or a supervisor. The responder will continue the dialogue in an attempt to bring about a safe resolution to the incident.

Other metro agencies have been successful in moving tractor-trailers under a limited jump zone, reducing the distance the jumper would fall... reducing injury to the jumper. Dekalb County FD has jump air bags that can be utilized...providing that the responding agencies traffic has not been too severely impacted by the roadway shutdown.

Keep the jumper contained as much as possible to prevent their free movement. If the jump zone gets too spread out, you'll never be able to get it contained again. Try to keep it contained to one to two lanes.

I'll not discuss policy or procedure on the handling of a jumper. My concern is for the traffic problems that will be generated.

Plane Crash:

Follow the printed FAA instructions (enclosed.)

Rerouting of traffic:

RDOT has the best handle on rerouting traffic within the city limits. Alpharetta's Public Works Department needs to be notified of any road closures if it's apt to impact their city.

GDOT, located on Maxwell Road can provide a great deal of assistance (enclosed).

GDOT says that GA 9 can only handle 14% of GA 400 traffic in case of a GA 400 shutdown, north of our city.

Positioning / Staging of Patrol Vehicles:

If a patrol vehicle is the first to arrive at a traffic incident, blue lights are activated. The vehicle will be positioned to protect any injured persons and the immediate scene. Deploy any on board cones in a taper pattern, to the rear of the patrol car. Don't get over extended. Remember, your safety and welfare is paramount. Work Safely!

If the patrol vehicle arrives after Fire & Rescue, the vehicle should be placed to the rear of the staged FD equipment and placed in a strategic position to protect personnel on the ground.

Don't take another lane unless it's absolutely necessary.

Our goal is to keep as many lanes open as possible.

Summary:

Use common sense and good judgment. Open the roadways up as soon as you can ... safely.

Order the equipment required to clear any roadway obstacle as soon after you arrive on scene as is practical.

If RPD personnel maintain the mentality of clearing and keeping roadways open, we'll be assured that we've done all that we can do to keep traffic running smoothly.

The city has adopted the Federal Intelligent Traffic System (ITS) and all that has been discussed is in line with the ITS guidelines.

T.I.M.E.

Alternate Routing / Traffic

Contact GDOT immediately if any State Route traffic is impacted

North Bound GA 400 # 1

Incident, between Chattahoochee River Bridge & Holcomb Bridge Rd (No need to reroute if any two lanes can be utilized)

- If all lanes are closed, notify *GDOT* immediately and then reroute from Northridge Rd onto GA 9 (northbound) with an assist from Fulton County. If no FC units are available, radio will receive permission for two of our units to stage @ Northridge Rd. *H.E.R.O. RDOT and GDOT* are to be notified and any message boards needed will be placed by GDOT. *RDOT* can supplement if message boards are needed closer to the City at Northridge Road.

North Bound GA 400 # 2

Incident, between HBR and Alpharetta City limits (No need to reroute if any two lanes can be utilized. Two lanes are the minimum allowed, due to safety issues of the units on the ground)

- If all lanes are closed, notify *GDOT* immediately and then reroute onto Exit 7A / 7B. Notify *Alpharetta PD* and if assistance is needed, request the help.
Notify Fulton County to let them know of pending delays on GA 400. Notify H.E.R.O. Notify GDOT to install message boards, cones, barrels, etc to direct traffic onto Exit 7A / 7B

T.I.M.E. Resources

(Traffic Incident Management Enhancement)

Recovery Equipment Available

Removal Equipment Available for the Management of Traffic Related Critical Incidents

American Towing / 770.993.7217 / Roswell Contract (renewable)

Three (3) Standard stinger /roll off wreckers

A 25-ton wrecker (Chevrolet Kodiak, single axle) (Roswell)

A 35-ton wrecker (International dual axle) (Hickory Flat)

A Low-Boy Trailer with road tractor (Hickory Flat)

A Back Hoe (Hickory Flat)

A Track Loader (Hickory Flat)

A Fork Lift truck (Roswell)

The equipment located in Hickory Flat, Georgia, reportedly, can be on scene, in Roswell, within 45-75 minutes from time dispatched / requested.

Note: Owner of the property or equipment removed, etc is invoiced. The City of Roswell is not invoiced for any services provided.

Lance Wrecker / 300 Maltbie Street, Lawrenceville, / **770.447.8204** / Requested through American Towing (770.993.7217) or direct

Equipment ETA = Stated, 45 minutes, with owner on site with a minimum of two (2) pieces of equipment).

Wreckers, multiple, with minimum of 35-tons each

60-Ton Rotator Crane w/ stinger for lifting trailers, busses, concrete trucks, etc.

Tractor trailers for off load / transfer / removal

Banding Machine for items / loads that are bundled and or banded

Fork Lift

Bobcat, with bucket

Air Cushions for righting box trailers, busses, etc

Note: The owner of the property or equipment removed is invoiced. The City of Roswell is not invoiced for any services provided.

Mauldin's Wrecker Service / [770.479.8067](tel:770.479.8067) / John or Debbie Weaver
Canton/ Contacted through American Towing or direct

City of Roswell DOT: Paged out by Roswell Radio, after normal business hours. First page to Traffic Operations Supervisor and then he or she will call from that point.

Equipment ETA = Stated 1 ½ - 2 hours, of basic equipment, after initial page.

Front end Loader

Back Hoe

Three (3) Bob Cats

Track Hoe (for ditching, etc)

Double axle dump truck

Two (2) single-axle dump trucks.

Special Note: Only the parties involved with the incident are responsible for paying any invoices. The department is not responsible for invoicing or for the invoice.

T.I.M.E. / GDOT Assistance

Georgia Department of Transportation
Regional Office / Maxwell Road

770.528.3238

Area Engineer

GDOT is able to provide and put into place “detour” signs, not requiring permanent installation.

GDOT is able to provide additional gasoline or battery operated temporary signage, advising motorists of detours.

They have stated that they have a one half (1/2) hour ETA to any place in the North Fulton area during normal business hours.

T.I.M.E. HAZARDOUS MATERIALS

Hazardous Materials (HAZ-MAT) should always be considered at any traffic incident.

- Tractor Trailer Diesel fuel spills.
- Commercial Vehicles of any kind.
- Tanker Spills: Ruptured Tanks, Spillage, leaks of any kind.
- Overturned Commercial Vehicles.
- Anything that is suspicious or of ANY concern.
- If in doubt, do not approach.

Safety is paramount.

If there is any question about the contents of any commercial vehicle:

DO NOT APPROACH.

Notify RFD and have them respond to advise the contents or any possible Haz-mat concerns.

If you're close enough, read the placard and advise RFD. Use binoculars, if available, to read placards.

If the driver / operator is available, ask the driver about the contents.

Or, make contact with the corporate carrier to determine the contents.

RFD / Haz-Mat will be responsible for any clean up.

If the vehicle is overturned, contact the appropriate towing and recovery company and have them en-route. Stage them outside the unsecured area until RFD / Haz-Mat gives the clear sign, allowing entry.

If you can safely detect diesel fuel spillage, notify RFD and Haz-Mat will be notified if RFD cannot provide the cleanup detail.

Notify GDOT / RDOT of road closures.

Notify the appropriate personnel according to departmental SOP's.

Assist with any evacuation procedures.

Deploy sufficient personnel to safeguard the general public.

T.I.M.E. Aircraft Incidents

AIRCRAFT DOWN: ON ROADWAYS

ANY aircraft down, for whatever reason, notify NTSB (National Transportation Safety Board) via the FAA.

- # 1. First Call; per Departmental Policy, via Radio, including the PIO

- # 2. Second call to FAA (Federal Aviation Authority) by Supervisor on scene (24/7)

FAA = **404.305.5180**

They will put you in conference calling with the NTSB's agent, either on-duty or on-call. (NTSB = 202.314.6290)

- # 3. While waiting for the agent to return the call, you'll have 10 – 15 minutes. Have Radio contact H.E.R.O. units for assistance. Have radio contact RDOT for barricades, cones and sign boards, outlining detours. Establish a proper secure perimeter and treat it as a crime scene.

The FAA will establish a conference call between the on scene supervisor and the NTSB Investigator.

A decision will be made between the two individuals as to how to proceed... either to remove the aircraft from the roadway or to secure the area with a minimum number of officers, in conjunction with crime-scene procedures.

Follow the directions of the NTSB. They have final and total authority.

- # 4. Establish and staff alternate / detour routes. Utilize first line supervisors for that detail. Include Fulton County, Alpharetta, Forsyth and Cherokee County.
- # 5. Notify the Chain-of-Command of the status.
- # 6. Identify an area for the media and have radio notify the departmental PIO. Whether or not the aircraft is on the roadway, all roadways, in the adjoining area will be severely impacted. Any aircraft down...contact the FAA immediately and follow their instructions. It has now become their scene.

Notify parties in accordance with Departmental Policy and the second call goes to the FAA, using the same number listed above.

T.I.M.E.

GPS Coordinates

Helicopter Landing Zones: City Wide

Who requests Air Rescue:

If an air rescue unit is needed or has been requested, radio will make the contact through Rural Metro Ambulance / (or approved medical transporter). The call should come from the Fire Department's Incident Commander. If none is available, the approved medical transporter will make contact through their communications center. The PD will not arbitrarily order an air rescue unit to respond.

The attached list is for reference only and can be used to assist the Incident Commander.

The numbers are specific to designated areas, but as long as an air rescue unit has the general area, they'll find us.

Ground and Aircraft Security:

The PD will provide security for the landing zone (LZ) by aligning 3-4 vehicles in a semi-circular configuration, approximately 200 to 300 feet apart. If there are any hazards, make sure that radio is aware and has made contact with air rescue. As a precaution, illuminate the hazard with your spotlight. If the aircraft is making what appears to be a final approach and you suddenly see a severe hazard to ground personnel or the aircraft,

wave the pilot off the final approach.

Headlights should be turned off. Blue light operation is expected and effective in the landing process.

LZ Selection:

The desired area to be used as a temporary emergency landing zone needs to be level, flat and free from excessive dust, debris, pedestrians, overhead wires or any perceived hazards.

The City Atlas shows the same LZ's displayed here ... if you need to locate adjacent or alternate areas to be utilized as an LZ.

******* Do not SHINE YOUR SPOTLIGHT ******* in the direction of the approaching helicopter!!!

and

******* DO NOT APPROACH the aircraft ******* until directed to do so by the flight crew!!

It is imperative that you understand the pilots are experienced and highly skilled in flying under extreme conditions. If they have the GPS coordinates, they'll find us.

ALPHA ZONE:

Hembree Springs School

N34 03.38 W84 20.36

Lebanon Church (New) / Crabapple Road north of GA 92

N34 03.14 W84 21.97

RAPSTC / Elkins and Hembree Roads

N34 03.42 W84 18.31

Elkins Road @ GA 9

N34 03.02 W84 20.29

Roswell High School / King Road (Woodstock & Crossville Road area)

N34 03.52 W84 23.12

Super Target / GA 92 @ Hardscrabble Road

N34 03.58 W84 24.07

Intersection (HBR and GA 9)

N34 03.14 W84 21.97

Wal-Mart / Mansell Road

N34 02.42 W84 20.29

BRAVO ZONE:

Bank of North Georgia / GA 9 @ HBR (Old Lebanon Church)

N34 01.97 W84 20.91

Hwy 120 @ GA 9 (Atlanta Street and 120)

N34 00.70 W84 21.10

Crossville @ Crabapple (GA92)

N34 02.65 W84 21.80

92 @ Sandy Plains (Kroger)

N34 03.59 W84 25.62

Hwy 120 @ Cobb County Line

N34 00.06

W84 23.65

CHARLIE ZONE:

GA 140 @ Dogwood Road (Red Lobster parking lot)

N34 01.26

W84 20.01

Dobbs Drive Soccer Field / Old Public Works

N34 00.99

W84 21.27

DELTA ZONE:

GA 400 @ HBR (On the bridge)

N34 01.26

W84 19.68

Martins Landing Athletic Field (just off HBR)

N34 00.59

W84 18.74

Old Wal-Mart / HBR

N34 00.89

W84 18.86

Mansell Road East of 400

N34 02.06

W84 18.07

ECHO ZONE:

HBR @ Barnwell Road (Station #7)

N34 58.88

W84 16.44

Kohl's Parking Lot @ HBR (Scott Road / Fouts Road area)

N34 00.88

W84 17.78

Horseshoe Bend @ Lake area

N33 59.45

W84 17.62

HBR Middle School

N33 59.46

W84 17.22

Traffic Incident Management Debrief Form (T.I.M.E.)

Incident Type:
Date:
Time:
Location:
Municipality:
Weather:

Agency:
Police:
Fire:
HERO:
Towering Recovery Units:

Incident Statement;

(Provide a brief overview of lesson learned)

Discussion of Activities;

(Provide a factual description of the events and circumstances)

Analysis;

(Provide an analysis of the activities, describing both good practices and opportunities for improvement)

Recommended Actions;

(Make specific recommendations for actions to be taken by agency type)

Applicable Agencies;

(List agencies or organizations to which the lesson learned will apply)

Additional Key Phrase/s;

(Include key words or phrases that will assist in recovering this incident using search engines)

Can this lesson be included and shared in the TIME debrief database? YES NO

Contact person for additional information: _____

Email address for contact person: _____

Submit completed form to GDOT, Incident Management Taskforce Coordinator, 935 E. Confederate Ave., Bldg 34, Atlanta, GA 30316

(5/28/04)