



### Action Plan/Next Steps

In the final session, workshop participants developed suggested action plans for both the coalition and individual states for accelerating the pace of CAD/TMS integration.

#### Coalition Action Plan

Participants recommended that the coalition:

- Publish this report, including tools useful to states in implementation, and information on best practices, lessons learned, and benefits that can make the business case for integration.
- Create a clearinghouse of sample documents and tools, including data lists, MOUs, reports, and research;
- Develop fact sheet on CJIS and CAD/TMS integration, and reach out to the US Department of Justice to facilitate coordination; and
- Foster industry research by sponsoring a forum for ATMS/CAD vendors to discuss common issues.

#### Action Plan for States

For states, participants recommended the following actions to begin or accelerate CAD/TMS integration:

1. **Identify Champion:** Identify an internal champion/point-of-contact that can support this effort. States can use the data about CAD/TMS integration benefits, and customize to their state's context.
2. **Establish Internal Working Group:** The working group should establish goals (see below) and also examine data to determine what to integrate and how.
3. **Create Goals:** Each state's CAD/TMS integration may have different goals. Including goals and measures of importance to law enforcement and public safety as well as DOTs will lead to greater buy-in.
4. **Develop MOUs:** Create the basis for partnerships with other agencies
5. **Conduct Outreach:** Reach out to CAD and TMS Vendors to give early notice of goals/interest.
6. **Assist in Request for Proposal (RFP) Development:** As CAD and ATMS systems develop, and as integration is planned make sure agencies have a seat at the table as the RFP is developed (PSAPs in ATMS, DOTs in CAD)
7. **Implement Integration: Make it so!**
8. **Track Data:** Get data from before and after integration to document benefits and improve performance.